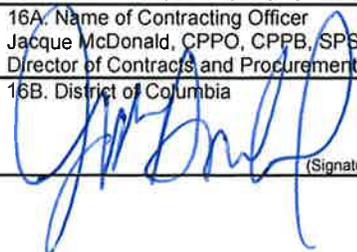


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 3	
2. Amendment/Modification Number 001	3. Effective Date See Box 16C	4. Requisition/Purchase Request No.	5. Solicitation Caption Affordable Housing Assessment		
6. Issued by: Office of the Deputy Mayor for Planning and Economic Development Office of Contracts and Procurement 1100 4 th Street, S.W., Suite E500 Washington, D.C. 20024		Code	7. Administered by (If other than line 6) Office of the Deputy Mayor for Planning and Economic Development St. Elizabeths East 1350 Pennsylvania Avenue, N.W., Suite 317 Washington, D.C. 20004		
8. Name and Address of Contractor (No. street, city, county, state and zip code) TO ALL PROSPECTIVE OFFERORS		Code	Facility	9A. Amendment of Solicitation No. DCEB-2013-R-0010	
				X 9B. Dated (See Item 11) July 31, 2013	
				10A. Modification of Contractor/Order No.	
				10B. Dated (See Item 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b) The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of:					
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2 Change Clause, 27 DCMR 2005.6(d) as amended					
D. Other (Specify type of modification and authority) Paragraph 15, Changes, Standard Contract Provisions					
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
1. THE SOLICITATION IS HEREBY AMENDED AS FOLLOWS:					
Delete in its entirety: H.5.4 If the contract amount is equal to or greater than \$100,000, the Contractor agrees that 51% of the new employees hired for the contract shall be District residents.					
Substitute: H.5.4 If the contract amount is equal to or greater than \$300,000, the Contractor agrees that 51% of the new employees hired for the contract shall be District residents.					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer Jacque McDonald, CPPO, CPPB, SPSM, MBA, MST Director of Contracts and Procurement			
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)				8-7-13	
		(Signature of Contracting Officer)			

CONTINUATION SHEET AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT	Contract Number	Page of Pages	
		2	3

2. PROSPECTIVE OFFEROR QUESTIONS OF CLARIFICATION AND THE DISTRICTS RESPONSES ARE SET FORTH BELOW:

Question #1: Will there be a pre-proposal meeting associated with this solicitation?

Response: No.

Question #2: If a firm was formerly SBE, DBE or LRB certified but allowed the certifications to lapse can it recertify prior to the deadline for submission?

Response: It is recommended that you contact the District's Department of Small and Local Business Development at (202) 727-3900 to inquire about recertification.

Question #3: Are there databases or other sources of information DMPED can provide to assist the Contractor in gathering data for Sections: C.5.2.1.3 (funding sources); C.5.2.1.11 (domestic violence); C.5.3.1.1 (length of occupancy); C.5.3.1.7 (units with physical deficiencies); and, C.5.3.1.10 (rent controlled units)

Response:

- A. C.5.2.1.3 (funding sources) -- The primary sources for this information would be as follows: (1) the Office of the Deputy Mayor for Planning and Economic Development; (2) the DC Department of Housing and Community Development; (3) the DC Housing Finance Agency; and (4) the DC Housing Authority.**
- B. C.5.2.1.11 (domestic violence) -- These statistics are maintained by Ms. Melissa Hook within the DC Office of Justice Grants Administration and Victim Services.**
- C. C.5.3.1.1 (length of occupancy) -- The primary sources for this information would be as follows: (1) the DC Housing Authority; and (2) the DC Department of Human Services.**
- D. C.5.3.1.7 (units with physical deficiencies) -- Property Inspectors and/or the Asset Management Departments of the following agencies: (1) the DC Department of Housing and Community Development; (2) the DC Housing Finance Agency; (3) the DC Housing Authority; (4) HUD Housing Quality Standards; and (5) The Department of Consumer and Regulatory Affairs.**
- E. C.5.3.1.10 (rent controlled units) -- The primary sources for this information would be as follows: (1) the DC Department of Housing and Community Development; and (2) the DC Office of the Tenant Advocate.**

Question #4: Can you please explain further Section C.5.2.1.5 (services) – the scope of these questions seems to go beyond a housing analysis as you are asking about subsidies and services needed by the individual households. Is there existing data/database on the subsidies used to maintain housing? Supportive services used by existing households?

Response: The primary sources for this information are as follows: (1) the DC Housing Authority; (2) the Office of Deputy Mayor for Health and Human Services; (3) the DC Department of Human Services; (4) the DC Department of Mental Health; (5) the DC Department of Health; and (6) DC Department of Disability Services.

Question #5: In addition to a possible source of information, can you provide a definition of physical deficiencies (C.5.3.1.7) or is the contractor expected to determine what makes a unit deficient?

Response: Physically deficient units are units that have failed property inspections.

Question #6: Has a study of this size and scope (in particular, covering the information requested by the RFP in the various sections mentioned above) been undertaken by or for DMPED in the past?

Response: No study of this size or scope has been undertaken by DMPED.

CONTINUATION SHEET AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT	Contract Number	Page of Pages	
		3	3

Question#7: In reference to the requirement, “If the contract amount is equal to or greater than \$100,000, the Contractor agrees that 51% of the new employees hired for the contract shall be District residents” [p.16]; in the event that the Contractor/Consultant is unable to locate District Residents or Applicants through the DOES First Source Employment can the Contractor utilized sub-contractors/consultants.

Response: The amount is \$300,000.00 (See Item #1 above)

Question #8: When does the waiver of the Contractor’s compliance with 51% District Residents New Hires Requirements and First Source Employment Agreement requirements need to be submitted to the Office of the Controller / Agency CFO; CO; or CA. Would the waiver be submitted with the RFP?

Response: See Section H.5.7 of the RFP.

Question #9: What is the number of pages, general content that you would like included [i.e proposed project schedule, team member resumes, preliminary price schedule, etc.] Is the Price Proposal included with the Technical Proposal?

Response: See Section L.2 of the RFP.

Question #10: The NAICS Code for this RFP is 9625800 Professional Services (Not Otherwise Classified). What is the general classification of the organization / Contractor that DMPED will utilize to conduct the work of this RFP.

Response: The general classification of the potential Contractor is unknown at this juncture. The classification is secondary to overall qualifications, capabilities and technical and price proposal scores.

Question #11: The budget for this project was not highlighted. What is the estimated budget for this project?

Response: The District reserves the right not to disclosure the budget.

Question #12: What is the estimated commencement date of this project?

Response: There are too many factors in the RFP process to determine an estimated commencement date at this time.