

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number		Page of Pages						
					1 1						
2. Amendment/Modification Number 001		3. Effective Date See Box 16C		4. Requisition/Purchase Request No.		5. Solicitation Caption Bond Counsel Legal Services					
6. Issued by: Office of the Deputy Mayor for Planning and Economic Development Office of Contracts and Procurement 1100 4 th Street, S.W., Suite E500 Washington, D.C. 20024			7. Administered by (If other than line 6) Office of the Deputy Mayor for Planning and Economic Development Industrial Revenue Bond Program 1100 4 th Street, S.W., Suite E500 Washington, D.C. 20024								
8. Name and Address of Contractor (No. street, city, county, state and zip code) TO ALL PROSPECTIVE OFFERORS Code Facility			<table border="1"> <tr> <td rowspan="4" style="text-align: center; vertical-align: middle;">X</td> <td>9A. Amendment of Solicitation No. DCEB-2012-R-0011</td> </tr> <tr> <td>9B. Dated (See Item 11) September 18, 2012</td> </tr> <tr> <td>10A. Modification of Contractor/Order No.</td> </tr> <tr> <td>10B. Dated (See Item 13)</td> </tr> </table>				X	9A. Amendment of Solicitation No. DCEB-2012-R-0011	9B. Dated (See Item 11) September 18, 2012	10A. Modification of Contractor/Order No.	10B. Dated (See Item 13)
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	9B. Dated (See Item 11) September 18, 2012										
	10A. Modification of Contractor/Order No.										
	10B. Dated (See Item 13)										
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS											
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning one (1) copy of the amendment (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.											
12. Accounting and Appropriation Data (If Required)											
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14											
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b) The changes set forth in item 14 are made in the contract/order no. in item 10A.											
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of:											
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2 Change Clause, 27 DCMR 2005.6(d) as amended											
D. Other (Specify type of modification and authority) Paragraph 15, Changes, Standard Contract Provisions											
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.											
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) PROSPECTIVE OFFEROR QUESTIONS OF CLARIFICATION AND THE DISTRICTS RESPONSES ARE SET FORTH BELOW: Question #1: Section H.9.1.1 of the RFP states that, for contracts in excess of \$250,000, the District requires the successful offeror to subcontract at least 35% of the contract value to a certified small business enterprise. Section F.1 states that the contract will be for a period of one year. Section F.2.1 states that the District may extend the term of the contract for four one-year option periods. Does the \$250,000 subcontracting threshold stated in the RFP apply for the first year only, for each individual year if the contract is extended, or for the potentially five-year term? Response: The \$250,000 subcontracting threshold will apply for each individual year if the contract is extended. Question #2: We did not see mention of Professional Liability Insurance or Employment Practices Liability Insurance. Are there requirements associated with these two types of insurances? If there are, what are the levels required? Response: Professional Liability Insurance will be required. This requirement will be addressed in a separate solicitation amendment.											
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.											
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Jacque McDonald, CPPO, CPPB, SPSM, MBA, MST Director of Contracts and Procurement								
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed					
(Signature of person authorized to sign)				(Signature of Contracting Officer)		10-4-12					

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Question #3: Section B.4 of the RFP states: "For contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted in accordance with section H.9.1." Section H.9.1 states: "For contracts in excess of \$250,000, at least 35% of the dollar volume shall be subcontracted to certified small business enterprises, provided, however, that the costs of materials, goods, and supplies shall not be counted towards the 35% subcontracting requirement unless such materials, goods and supplies are purchased from certified small business enterprises." Does the contract amount noted in Sections B.4 and H.9.1 refer to the Base Year? Or does the contract amount noted refer to the Base Year plus subsequent Option Years, even though this is an Indefinite Delivery Indefinite Quantity (IDIQ) Contract and the Option Years are considered to be extensions of the contract (per Section F.2)?

Response: See response to question #1 above.

Question #4: Is there a subcontracting requirement?

Response: For contracts in excess of \$250,000, at least 35% of the dollar volume shall be subcontracted to certified small business enterprises.

Question #5: Is the "Clean Hands Certification" needed for this solicitation?

Response: No, the District will verify the Clean Hands status utilizing the offeror's completed Tax Certification Affidavit.

Question #6: For the price proposal, are the categories for personnel limited to the five (5) positions presented? For instance, we historically have not used a tax accountant.

Response: No, an offeror may determine the appropriate labor categories that will provide services under the resultant contract.

Question #7: Both a partner and an associate are attorneys, so we were unclear on how to categorize the term "attorney". Are we permitted to break-down attorney to meet the different roles we have historically used?

Response: Yes, see response to question #6 above.

Question #8: Is the First Source Employment Agreement only applicable if there are new hires by the contractor performing the contract?

Response: The First Source Agreement is applicable if the resultant contract is \$100,000.00 or more. The offeror is required to fully complete and submit the First Source Agreement even if new hires are not anticipated.