

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number DCCF-2011-R-2000		Page of Pages 1 5		
2. Amendment/Modification Number A00003		3. Effective Date Monday, October 18, 2010		4. Requisition/Purchase Request No.		5. Solicitation Caption Out-of-School Year Round Youth Program	
6. Issued by: Office of Contracting and Procurement District of Columbia Government 441 4 th Street NW, Suite 700 South Washington, DC 20001			Code		7. Administered By: (If other than line 6) Department of Employment Services 609-625 H Street, N. E. Washington, DC 20002		
8. Name and Address of Contractor (No. street, city, county, state and zip code) Offeror:				X		9A. Amendment of Solicitation No. DCCF-2011-R-2000	
						9B. Dated (See Item 11) 9/17/2010	
						10A. Modification of Contract/Order No.	
Code				TIN		10B. Dated (See Item 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning <u>One</u> copies of the amendment; (b) acknowledging receipt of this amendment on each copy of the offer submitted; or (c) separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required) Encumbrance Codes:							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR 3601.2 The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.							
B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation date, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2							
D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return <u>one</u> copies to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Solicitation DCCF-2011-R-2000 is hereby amended as described on pages 2-5 and Attachments A-C. All other terms and conditions remain unchanged.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Kenneth D. Hayslette, CPPO, C.P.M., CPCM			
15B. Name of Contractor (Signature of person authorized to sign)		15C. Date Signed		16B. District of Columbia <i>Kenneth D. Hayslette</i> (Signature of Contracting Officer)		16C. Date Signed 19 Oct 2010	

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 Out-of-School Year Round Youth Program
 Department of Employment Services

Amendment 0003

No.	Solicitation Reference	Amendment	Amended Provision
1	B.4-B.8	Delete: In it's entirety Insert: Amendment 3, Attachment B	Amendment 3, Attachment B
2	C.4.1 and C.5.3.2.1	<p>Delete:</p> <p>Targeted Youth DOES will target services to youth who are most likely to become disconnected: low-income individuals between the ages of 14 and 21 who are out of school...</p> <p>Insert: DOES will target services to youth who are most likely to become disconnected: low-income individuals between the ages of 16 and 21 who are out of school...</p> <p>Delete: Youth Eligibility Criteria To receive services youth must provide the Contractor with supporting documentation (see Attachment J.17) that they: 1) Are between the ages of 14 and 21</p> <p>Insert: To receive services youth must provide the Contractor with supporting documentation (see</p>	<p>Targeted Youth DOES will target services to youth who are most likely to become disconnected: low-income individuals between the ages of 16 and 21 who are out of school...</p> <p>Youth Eligibility Criteria To receive services youth must provide the Contractor with supporting documentation (see Attachment J.17) that they: Are between the ages of 16 and 21</p>

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	<p>Attachment J.17) that they:</p> <p>1) Are between the ages of 16 and 21</p>	
<p align="center">3</p> <p align="center">C.5.1.5</p>	<p>Insert C.5.1.5:</p> <p>Summer Youth Employment The Contractor shall provide services twelve months of the year.</p> <p>Youth may receive stipends or wages for up to 48 of the 52 weeks in a year. It is anticipated that this covers an entire year of programming, since there will be natural breaks built into any program's schedule (winter/new year holiday, for example).</p> <p>Out-of-school youth in the year-round program will not participate in DOES's Summer Youth Employment Program (SYEP).</p>	<p>Summer Youth Employment The Contractor shall provide services twelve months of the year.</p> <p>Youth may receive stipends or wages for up to 48 of the 52 weeks in a year. It is anticipated that this covers an entire year of programming, since there will be natural breaks built into any program's schedule (winter/new year holiday, for example).</p> <p>Out-of-school youth in the year-round program will not participate in DOES's Summer Youth Employment Program (SYEP).</p>
<p align="center">4</p> <p align="center">C.5.1.6</p>	<p>Insert C.5.1.6:</p> <p>Youth Disciplinary Actions</p> <p>The Department of Employment Services in conjunction with the service provider will host an Interdisciplinary Team (IDT) meeting with the participant, family and/or advocate to address any problems or concerns pertaining to attendance, discipline, etc. Following the meeting DOES staff</p>	<p>Youth Disciplinary Actions</p> <p>The Department of Employment Services in conjunction with the service provider will host an Interdisciplinary Team (IDT) meeting with the participant, family and/or advocate to address any problems or concerns pertaining to attendance, discipline, etc. Following the meeting DOES staff and</p>

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	<p>and the provider will determine the best course of action to address the issue at hand.</p> <p>Participant Removal From Program</p> <p>The Contractor shall have a clear written policy detailing program rules; expectations of youth conduct and participation; and disciplinary procedures. The Contractor shall submit a copy of the policy to the COTR for review and approval within 10 days of the contract's start date. During orientation (Section C.5.3.3), the Contractor shall review the policy approved by the COTR with participants and shall provide participants a written copy of the policy.</p> <p>If a participant is displaying inappropriate behaviors or is not regularly attending or participating in the program, the Contractor may request that the Department of Employment Services convene an Interdisciplinary Team (IDT) meeting as described in "Youth Disciplinary Actions" above.</p> <p>If subsequent to an IDT meeting, the Contractor believes the participant should be removed from the program, the Contractor shall provide the COTR a written request documenting how the young person deviated from the policy and how the Contractor</p>	<p>the provider will determine the best course of action to address the issue at hand.</p> <p>Participant Removal From Program</p> <p>The Contractor shall have a clear written policy detailing program rules; expectations of youth conduct and participation; and disciplinary procedures. The Contractor shall submit a copy of the policy to the COTR for review and approval within 10 days of the contract's start date. During orientation (Section C.5.3.3), the Contractor shall review the policy approved by the COTR with participants and shall provide participants a written copy of the policy.</p> <p>If a participant is displaying inappropriate behaviors or is not regularly attending or participating in the program, the Contractor may request that the Department of Employment Services convene an Interdisciplinary Team (IDT) meeting as described in "Youth Disciplinary Actions" above.</p> <p>If subsequent to an IDT meeting, the Contractor believes the participant should be removed from the program, the Contractor shall provide the COTR a written request documenting how the young person deviated from the policy and how the Contractor followed the disciplinary procedure. Within five (5)</p>
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	<p>followed the disciplinary procedure. Within five (5) business days of receipt, the COTR shall review the request and provide a written response to the Contractor.</p>	<p>business days of receipt, the COTR shall review the request and provide a written response to the Contractor.</p>
<p align="center">5</p> <p align="center">F.3</p>	<p>Insert:</p> <p>Deliverable: Program Policy, Rules, and Disciplinary Procedures</p> <p>Quantity: 1</p> <p>Format and Method of Delivery: Electronic File</p> <p>Due Date: Within 10 days of contract start date</p> <p>To Whom: Contract Administrator (COTR)</p>	<p>Deliverable: Program Policy, Rules, and Disciplinary Procedures</p> <p>Quantity: 1</p> <p>Format and Method of Delivery: Electronic File</p> <p>Due Date: Within 10 days of contract start date</p> <p>To Whom: Contract Administrator</p>
<p align="center">6</p> <p align="center">Throughout Solicitation</p>	<p>Delete: COTR</p> <p>Insert: Contract Administrator</p>	<p>Contract Administrator</p>
<p align="center">7</p> <p align="center">G.10</p>	<p>Delete: In it's entirety</p> <p>Insert: Section G.10: Payment Amendment 3, Attachment C</p>	<p>Amendment 3, Attachment C</p>

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Amendment 0003 Attachment A
 Questions and Responses

No.	Solicitation Reference	Question	Response
1.	Amend. 3, p.3 Item No.4	What procedures will be put in place to deal with students who refuse to follow the guidelines of the program?	See Amendment 3, p.3 Item No.4
2.	Amend. 3, p.2 Item No.2	Is the Contractor allowed to add additional students during the summer months with compensation to each company?	Compensation for hosting additional youth during the summer will not be awarded as part of DCCF-2011-R-2000.
3.	B.4-B.8	If a participant gets a job without receiving a degree or certificate, then that youth will max out at 95% of budgeted cost?	Yes, if a participant is exited without receiving a credential then the vendor will not be awarded the 5% for attainment of a degree or certificate.
4.	B.4-B.8	Is Clin 6 automatic if Clin 3 or 4 is attained?	No. Retention focuses on the period of time in which a participant placed in unsubsidized employment, postsecondary education, advanced training the military or qualified apprenticeship placement remains engaged.
5.	B.4-B.8	What is the difference between Clin 3 and Clin 5?	Performance Measure pertains to placement in employment and education while Retention focuses on the period of time in which a participant placed in unsubsidized employment, postsecondary education, advanced training the military or qualified apprenticeship placement remains engaged. See Amendment 3, Attachment B
6.	B.4-B.8	Is there any flexibility in the number of maximum and minimum youth served?	The offeror shall propose to serve at least 15 and no more than 100 youth. Proposals should encompass a service level within the required level of service. See Section B.

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7.	B.4-B.8	Only 10% of the contract is allocated towards administration. Can it be raised to 25% to cover the leasing of building?	See Amendment 3, Attachment B
8.	B.4.B.8	Why is the Out-of-School time being provided \$9,500 for wages and/or stipend for 48 weeks?	DOES' Out-of-School program takes into consideration holidays and program breaks under which youth will not be participating in scheduled trainings.
9.	B.4-B.8	Grand total price schedule should it be 0001 - 0006 as opposed to 0005?	See Amendment 3, Attachment B
10.	C.5.12	Will students be replaced once they have graduated in June?	In the event that current providers are awarded a new year round contract, The Department of Employment Services will allow providers to replace youth once they have been fully exited from the program.
11.	C.5.3.2.3	May a Contractor transfer youth to a program that is suitable in meeting their academic/behavioral and social needs?	Contractors will have an opportunity to make suggestions on alternative programs that may better meet the needs of participating youth. Suggestions for transfers should be discussed with the participant, DOES Program Manager and the participant's parent/guardian (if applicable). All participant transfers must be approved by the Office of Youth Programs. See C.5.3.2.3
12.	C.4.1	What is the correct age for the out-school students 16-21 or 16-24?	The correct age for out-of-school youth is 16-21.
13.	C.5.1.5	Can the out-of school students receive a summer stipend from DOES?	See Amendment 3, p.3 Item No.3
14.	C.5.5.2	What is the ratio for working with at-risk students who exhibit behavioral problems?	See Section C.5.5.2 Staff to Participant Ratio
15.	C.3	Clarification regarding "In school" vs. "Out of school", does it refer to whether the youth are enrolled in school	See C.3 Definitions: In-School Youth and Out-of-School Youth

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		or not? Or does it refer to whether the services are to be provided on site at schools or out of school in community-based or other organizations?	
16.	C.5.3.2.1	Are the 'at risk' factors only those outlined or can other factors such as low grades, disciplinary problems and irregular school attendance be considered as at risk indicators?	See Section C.2 Applicable Documents TEGL 17-05 and C.5.3.21
17.	C.5.14	What happens when a youth ages out? Does the slot open up?	Participating youth do not age out of the year round program, eligibility is determined based on their age at the time of enrollment. Participants are exited from the program for the following reasons: (1) placement in education or employment, (2) attainment of a degree or recognized certificate (3) inactive in the program for more than 90 days
18.	C.5.1.1	Is it acceptable not to serve out of school youth who read below the 4 th grade level	The offeror should define the target population they are seeking to serve in accordance with their capacity. The District encourages providers to serve youth that are hardest to serve.
19.	C.5.1.3	Can the contractor run more than one program cycle?	Yes. In the event that the contractor proposes a shorter program cycle, they are eligible to facilitate more than one cycle of young adults as long as it does not exceed the total amount of youth the program seeks to serve.
20.	C.5.3.1	The contractor shall market, recruit, collect eligibility documents, conduct orientation, and enroll youth, how should the contractor account for these activities?	All expenses for recruitment shall be included in your training budget. See B.4- B.8
21.	C.5.3.1	How will contractors be compensated for their time and effort when a contractor recruits a participant, ensures	Initial eligibility is determined by the service provider, with a final review by DOES. Following DOES' review

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		their eligibility, provide orientation, but the youth does not become enrolled?	of eligibility documentation, if it is determined that a youth is ineligible for program participation based on eligibility requirements and a requested waiver is not granted youth may not be enrolled. Eligibility training will be provided to service providers to assist in better educating partners of eligibility requirements and acceptable documents.
			All expenses for recruitment should be included in your training budget.
22.	C.5.4.2.2	What is an example where a youth can receive wage payments?	An example of a wage payment would be compensating a young adult to serve as a clerical assistant, earning \$7.25/hr.
23.	C.5.4.2.2	Is it possible for a youth to receive a stipend and a wage?	Yes. The program design of an individual provider will determine the appropriate for of payment (stipend, wage, or a hybrid). While the program design will ultimately drive the form of payment a youth receives, wages and stipends should not be proposed simultaneously.
24.	C.5.4.2.2	Will the stipend and/or wages be taxed? If so, how much?	Stipend payments will not be taxed. Wage payments will be taxed in accordance with applicable FICA and Medicare withholding taxes and the participant's completion of the IRS W-4 Form.
25.	C.5.4.2.2	Does wage work have to be subsidized or unsubsidized?	Wage work will be subsidized by DOES. Once a participant obtains unsubsidized employment he/she is eligible for exit. Youth should be paid a wage for any work, other than voluntary and unpaid community service.

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			<p>A stipend is a form of payment that is complemented by other benefits such as certification, training, and any additional services the provider may offer as part on their program design while a wage represents payment for work performed. An example of a wage payment would be compensating a young adult to serve as a clerical assistant, earning \$7.25/hr. See Section C.5.4.2.2.</p>
26.	C.5.4.2.2	<p>Explain the differences between stipends and wages and provide examples.</p>	
27.	C.5.4.2.2	<p>What is the maximum number of work hours allowed per week for a stipend for the Out-of-School Program?</p>	<p>The Out-of-school youth can receive a stipend of no more than \$125 per week.</p>
28.	C.5.4.2.3	<p>Does the Out-of-School Program include holidays?</p>	<p>Youth are eligible for 48 weeks of wages or stipends. Youth will not receive stipends or wages for holidays and school breaks.</p>
29.	C.5.5.2	<p>Staff to participant ratio states 1:10 and 1:15. Please distinguish the difference between the two ratios and under what conditions they apply.</p>	<p>The contractor shall have a ratio between 1:10 and 1:15, there is not a preferred ratio within this range by which a contractor should design their program. DOES will consider any suggested ratio outside this range if the contractor is able to illustrate how the youth will receive individualized attention and support to achieve the outcomes specified.</p>
30.	C.5.12.3	<p>Transitional support shall be given once students are placed. However, is transitional support still expected when/if the student goes away to school (e.g. college) in another state? How can this be achieved?</p>	<p>Yes. Contractors are expected to provide transitional support to young adults when/if a young adult goes away to school for college in another state. Follow-up services may include, but are not limited to the following: resume updates, job referrals, career planning assistance, re-employment planning, agency referrals,</p>

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		<p>group or on-on-one meetings, tutoring, job shadowing, newsletters, workshops and/or seminars, supportive services, career exploration, mentoring. Aforementioned services may be achieved via one-on-one meetings during prescribed vacations, telephone calls, emails, etc. See C.5.12.3</p>
<p>31.</p>	<p>C.5.12.3</p>	<p>Once a participant has achieved a performance measure or has been inactive for 90 days or more, they are ineligible to receive a stipend.</p>
<p>32.</p>	<p>C.5.13.2</p>	<p>Logistical supports may include convenience of location, transportation support (token, farecards, etc.). Contractors shall propose what logistical resources may be offered to enhance youth engagement.</p>
<p>33.</p>	<p>C. 2</p>	<p>Yes. All certifications shall be industry recognized. See Section C.2 Applicable Documents: Training and Employment Guidance Letter (TEGL) 17-05 for additional information and guidance on acceptable credentials.</p>

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34.	C.5.14.3	Does the Participation Duration take into account the grade that the student entered into the program? For example, a junior would remain in our program for a shorter time than a sophomore.			The Contractor will be evaluated on how well the participation duration aligns with the program scope and structure. While it is critical that participants achieve outcomes within a reasonable timeframe, it is most important that the participation duration makes sense in accordance with the needs of the youth population being served and the program deliverables.
35.	C.5.4.2.2	Is it possible to design an incentive stipend program/process that is a combination of hourly reimbursement but also includes a performance “lump sum” payment format as long as the guidelines as far as amounts are followed?			No, it is not possible to design an incentive stipend program/process that is a combination of hourly reimbursement and a lump-sum payment. However, the offeror has the discretion of designing a stipend system within the stated weekly stipend limits for out-of-school youth (please see below). * An out-of-school youth can receive a weekly stipend not to exceed \$125.
36.	C.5.1.3	May cohorts overlap?			A program model may be proposed that has overlapping cohorts. The overlapping cohorts may be designed and timed according to the discretion of the proposal applicant. However, the contracts will be reviewed annually and a determination will be made regarding a contract renewal per vendor. Thus an applicant that plans for multiple cohorts that may move into a second contract year must take the renewal process into consideration.

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37.	C.5.1.5	Are out of school youth eligible for summer jobs or is it just 48 weeks per year in which they cannot participate in DOES summer employment program?	Out of school youth should remain with their current provider during the summer months. The 48 weeks of out of school program encompasses the summer months and youth could be earning a wage or a stipend during the summer months.
38.	G.10.2.3	CLIN 003 – “Youth Outcome Measure: Placement in Employment or Further Education”, “Five percent (5%) of the total contract amount will be paid per participant for those who achieve placement in employment or further education as outlined in Section C.5.14.1.a. “ Is the 5% of the contract amount payout per youth up to the maximum of %15 of the contract amount? For example if the contract is \$100,000 does this mean that we will receive \$5,000 for each participant that meets this outcome up to \$15,000 (which would equal 15%)?”	No. Five percent of the total contract can be used to pay those participants who achieve placement in employment or further education. The five percent of the total amount must be split amongst all participants. Thus, for a \$100,000 contract, \$5,000 is the total that can be accrued for participants who have achieved placement in employment or further education. Under this scenario, the amount paid per placement would be \$5,000 divided by the maximum number of youth projected. See Amendment 3, Attachment C
39.	J. 13	How should a contractor’s funder report performance that is related to the Out-of--School Program, performance in terms of other accomplishments, or interim performance ?	If a contractor has other funders for the first year, use the general performance report form which leaves it open for funders to define the performance measures. See Attachment J.13
40.	L. 2	Can other attachments that are not required such as program flow charts, MOUs, organizational chart, resumes, etc., be included with the required attachments and not counted with the 25 page limit?	Yes.
41.	L.2.1.4	DOES In-School Year Round contractors starting in late 2008 should ask Ms. Basil to fill out a performance form for 2009. However, DOES In-School Year Round	Program Year 2008 (08-09) and Program Year 2009 (09-10) are included on the Performance Report.

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		contractor have been operating for 2 years. Why isn't the 2009-2010 year included in the performance measurement for this form?	
42.	General	Is there a Word Version of the RFP? How do we get it?	A word version of the RFP is not available to the public.

**Amendment 0003
ATTACHMENT B
PRICE SCHEDULE**

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B.4 BASE YEAR

80% of Total Requested Amount						
Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Quantity Minimum <i>Minimum number of youth to be served in one year. Must be at least 15. The difference between quantity minimum and maximum must not exceed 15%.</i>	Minimum Total Price (Unit price x minimum quantity)	Quantity Maximum <i>Maximum number of youth to be served in one year. Must not exceed 100. The difference between quantity minimum and maximum must not exceed 15%.</i>	Maximum Total Price (Unit price x Maximum quantity)
0001	TRAINING Costs associated with the execution of the program for the participants, which includes staff, supplies, materials, and activities associated with fulfilling the goals of the program.	\$__ per youth	___	\$_____	___	\$_____
0002	ADMINISTRATION Costs associated with the operational activities of staff, associated insurance and utility costs of space. Must not exceed 10% of total budget.	\$__ per youth	___	\$_____	___	\$_____
0003	TRANSITION SUPPORT Costs associated with the execution of the 12 months of transition support activities provided to participants after placement (see Section C.5.12.3).	\$__ per youth, per month	<i>Quantity for Transition Support: multiply the Proposed Quantity under CLIN 004, Placement, below, by 12 months. Minimum and Maximum Quantity for Transition Support will be</i>	\$_____	<i>Quantity for Transition Support: multiply the Proposed Quantity under CLIN 004, Placement, below, by 12 months. Min and Max</i>	\$_____

Contract Line Item No. (CLIN)	Item Description	Minimum Total Price	Maximum Total Price
0001-0007	Training, Administration, and Youth Outcome for the Out-of-School Year Round Youth Program		
Grand Total for B.4		\$ _____	\$ _____

B.5 OPTION YEAR ONE

80% of Total Requested Amount						
Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Quantity Minimum <i>Minimum number of youth to be served in one year. Must be at least 15. The difference between quantity minimum and maximum must not exceed 15%.</i>	Minimum Total Price (Unit price x minimum quantity)	Quantity Maximum <i>Maximum number of youth to be served in one year. Must not exceed 100. The difference between quantity minimum and maximum must not exceed 15%.</i>	Maximum Total Price (Unit price x Maximum quantity)
1001	TRAINING Costs associated with the execution of the program for the participants, which includes staff, supplies, materials, and activities associated with fulfilling the goals of the program.	\$___ per youth	___	\$_____	___	\$_____
1002	ADMINISTRATION Costs associated with the operational activities of staff, associated insurance and utility costs of space. Must not exceed 10% of total budget.	\$___ per youth	___	\$_____	___	\$_____
1003	TRANSITION SUPPORT Costs associated with the execution of the 12 months of transition support activities provided to participants after placement (see Section C.5.12.3).	\$___ per youth, per month	<u>Quantity for Transition Support: multiply the Proposed Quantity under CLIN 004, Placement, below, by 12 months. Minimum and Maximum Quantity for Transition Support will be identical.</u>	\$_____	<u>Quantity for Transition Support: multiply the Proposed Quantity under CLIN 004, Placement, below, by 12 months. Min and Max Quantity will be identical.</u>	\$_____
Total				\$_____		\$_____

20% of Total Requested Amount (Performance Based)

Contract Line Item No. (CLIN)	Item Description	Unit	%	Attainment Rate <i>As proposed per Section L.2.1.2.9.1</i>	Proposed Quantity <i>Placement (CLIN 003) and Attainment (CLIN 004): multiply Quantity Maximum by Attainment Rate for each measure, as proposed per Section L.2.1.2.9.1. For Literacy & Numeracy Gains (CLIN 005) multiply the number of youth to whom you anticipate this outcome will apply, as proposed per L.2.1.2.9.1.c.ii, by Attainment Rate for Literacy & Numeracy measure as proposed per Section L.2.1.2.9.1. For Retention (CLIN 006), multiply the Proposed Quantity under Placement (CLIN 003) by Attainment Rate for Retention measure as proposed per Section L.2.1.2.9.1.</i>	Price Per Unit	Total Price
1004	Youth Outcome Measure : Placement in Employment or Further Education	Each	5	_____	_____	\$ _____	\$ _____
1005	Youth Outcome Measure : Attainment of a Degree/Certificate	Each	5	_____	_____	\$ _____	\$ _____
1006	Youth Outcome Measure : Literacy & Numeracy Gains	Each	5	_____	_____	\$ _____	\$ _____
1007	Youth Outcome Measure : Retention	Each	5	_____	_____	\$ _____	\$ _____
Total							\$ _____

Contract Line Item No. (CLIN)	Item Description	Minimum Total Price	Maximum Total Price
1001-1007	Training, Administration, and Youth Outcome for the Out-of-School Year Round Youth Program		
Grand Total for B.5		\$ _____	\$ _____

B.6 OPTION YEAR TWO

80% of Total Requested Amount						
Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Quantity Minimum <i>Minimum number of youth to be served in one year. Must be at least 15. The difference between quantity minimum and maximum must not exceed 15%.</i>	Minimum Total Price (Unit price x minimum quantity)	Quantity Maximum <i>Maximum number of youth to be served in one year. Must not exceed 100. The difference between quantity minimum and maximum must not exceed 15%.</i>	Maximum Total Price (Unit price x Maximum quantity)
2001	TRAINING Costs associated with the execution of the program for the participants, which includes staff, supplies, materials, and activities associated with fulfilling the goals of the program.	\$__ per youth	___	\$_____	___	\$_____
2002	ADMINISTRATION Costs associated with the operational activities of staff, associated insurance and utility costs of space. Must not exceed 10% of total budget.	\$__ per youth	___	\$_____	___	\$_____
2003	TRANSITION SUPPORT Costs associated with the execution of the 12 months of transition support activities provided to participants after placement (see Section C.5.12.3).	\$__ per youth, per month	<u>Quantity for Transition Support: multiply the Proposed Quantity under CLIN 004, Placement, below, by 12 months. Minimum and Maximum Quantity for Transition Support will be identical.</u>	\$_____	<u>Quantity for Transition Support: multiply the Proposed Quantity under CLIN 004, Placement, below, by 12 months. Min and Max Quantity will be identical.</u>	\$_____
Total				\$_____		\$_____

20% of Total Requested Amount (Performance Based)

Contract Line Item No. (CLIN)	Item Description	Unit	%	Attainment Rate <i>As proposed per Section L.2.1.2.9.1</i>	Proposed Quantity <i>Placement (CLIN 003) and Attainment (CLIN 004): multiply Quantity Maximum by Attainment Rate for each measure, as proposed per Section L.2.1.2.9.1. For Literacy & Numeracy Gains (CLIN 005) multiply the number of youth to whom you anticipate this outcome will apply, as proposed per L.2.1.2.9.1.c.ii, by Attainment Rate for Literacy & Numeracy measure as proposed per Section L.2.1.2.9.1. For Retention (CLIN 006), multiply the Proposed Quantity under Placement (CLIN 003) by Attainment Rate for Retention measure as proposed per Section L.2.1.2.9.1.</i>	Price Per Unit	Total Price
2004	Youth Outcome Measure : Placement in Employment or Further Education	Each	5	_____	_____	\$ _____	\$ _____
2005	Youth Outcome Measure : Attainment of a Degree/Certificate	Each	5	_____	_____	\$ _____	\$ _____
2006	Youth Outcome Measure : Literacy & Numeracy Gains	Each	5	_____	_____	\$ _____	\$ _____
2007	Youth Outcome Measure : Retention	Each	5	_____	_____	\$ _____	\$ _____
Total							\$ _____

Contract Line Item No. (CLIN)	Item Description	Minimum Total Price	Maximum Total Price
2001-2007	Training, Administration, and Youth Outcome for the Out-of-School Year Round Youth Program		
Grand Total for B.6		\$ _____	\$ _____

B.7 OPTION YEAR THREE

80% of Total Requested Amount						
Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Quantity Minimum <i>Minimum number of youth to be served in one year. Must be at least 15. The difference between quantity minimum and maximum must not exceed 15%.</i>	Minimum Total Price (Unit price x minimum quantity)	Quantity Maximum <i>Maximum number of youth to be served in one year. Must not exceed 100. The difference between quantity minimum and maximum must not exceed 15%.</i>	Maximum Total Price (Unit price x Maximum quantity)
3001	TRAINING Costs associated with the execution of the program for the participants, which includes staff, supplies, materials, and activities associated with fulfilling the goals of the program.	\$__ per youth	___	\$_____	___	\$_____
3002	ADMINISTRATION Costs associated with the operational activities of staff, associated insurance and utility costs of space. Must not exceed 10% of total budget.	\$__ per youth	___	\$_____	___	\$_____
3003	TRANSITION SUPPORT Costs associated with the execution of the 12 months of transition support activities provided to participants after placement (see Section C.5.12.3).	\$__ per youth, per month	<u>Quantity for Transition Support:</u> <i>multiply the Proposed Quantity under CLIN 004, Placement, below, by 12 months. Minimum and Maximum Quantity for Transition Support will be identical.</i>	\$_____	<u>Quantity for Transition Support:</u> <i>multiply the Proposed Quantity under CLIN 004, Placement, below, by 12 months. Min and Max Quantity will be identical.</i>	\$_____
Total				\$_____		\$_____

20% of Total Requested Amount (Performance Based)

Contract Line Item No. (CLIN)	Item Description	Unit	%	Attainment Rate <i>As proposed per Section L.2.1.2.9.1</i>	Proposed Quantity <i>Placement (CLIN 003) and Attainment (CLIN 004): multiply Quantity Maximum by Attainment Rate for each measure, as proposed per Section L.2.1.2.9.1. For Literacy & Numeracy Gains (CLIN 005) multiply the number of youth to whom you anticipate this outcome will apply, as proposed per L.2.1.2.9.1.c.ii, by Attainment Rate for Literacy & Numeracy measure as proposed per Section L.2.1.2.9.1. For Retention (CLIN 006), multiply the Proposed Quantity under Placement (CLIN 003) by Attainment Rate for Retention measure as proposed per Section L.2.1.2.9.1.</i>	Price Per Unit	Total Price
3004	Youth Outcome Measure : Placement in Employment or Further Education	Each	5	_____	_____	\$ _____	\$ _____
3005	Youth Outcome Measure : Attainment of a Degree/Certificate	Each	5	_____	_____	\$ _____	\$ _____
3006	Youth Outcome Measure : Literacy & Numeracy Gains	Each	5	_____	_____	\$ _____	\$ _____
3007	Youth Outcome Measure : Retention	Each	5	_____	_____	\$ _____	\$ _____
Total							\$ _____

Contract Line Item No. (CLIN)	Item Description	Minimum Total Price	Maximum Total Price
3001-3007	Training, Administration, and Youth Outcome for the Out-of-School Year Round Youth Program		
Grand Total for B.7		\$ _____	\$ _____

B.8 OPTION YEAR FOUR

80% of Total Requested Amount						
Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Quantity Minimum <i>Minimum number of youth to be served in one year. Must be at least 15. The difference between quantity minimum and maximum must not exceed 15%.</i>	Minimum Total Price (Unit price x minimum quantity)	Quantity Maximum <i>Maximum number of youth to be served in one year. Must not exceed 100. The difference between quantity minimum and maximum must not exceed 15%.</i>	Maximum Total Price (Unit price x Maximum quantity)
4001	TRAINING Costs associated with the execution of the program for the participants, which includes staff, supplies, materials, and activities associated with fulfilling the goals of the program.	\$__ per youth	___	\$_____	___	\$_____
4002	ADMINISTRATION Costs associated with the operational activities of staff, associated insurance and utility costs of space. Must not exceed 10% of total budget.	\$__ per youth	___	\$_____	___	\$_____
4003	TRANSITION SUPPORT Costs associated with the execution of the 12 months of transition support activities provided to participants after placement (see Section C.5.12.3).	\$__ per youth, per month	<u>Quantity for Transition Support: multiply the Proposed Quantity under CLIN 004, Placement, below, by 12 months. Minimum and Maximum Quantity for Transition Support will be identical.</u>	\$_____	<u>Quantity for Transition Support: multiply the Proposed Quantity under CLIN 004, Placement, below, by 12 months. Min and Max Quantity will be identical.</u>	\$_____
Total				\$_____		\$_____

20% of Total Requested Amount (Performance Based)

Contract Line Item No. (CLIN)	Item Description	Unit	%	Attainment Rate <i>As proposed per Section L.2.1.2.9.1</i>	Proposed Quantity <i>Placement (CLIN 003) and Attainment (CLIN 004): multiply Quantity Maximum by Attainment Rate for each measure, as proposed per Section L.2.1.2.9.1. For Literacy & Numeracy Gains (CLIN 005) multiply the number of youth to whom you anticipate this outcome will apply, as proposed per L.2.1.2.9.1.c.ii, by Attainment Rate for Literacy & Numeracy measure as proposed per Section L.2.1.2.9.1. For Retention (CLIN 006), multiply the Proposed Quantity under Placement (CLIN 003) by Attainment Rate for Retention measure as proposed per Section L.2.1.2.9.1.</i>	Price Per Unit	Total Price
4004	Youth Outcome Measure : Placement in Employment or Further Education	Each	5	_____	_____	\$ _____	\$ _____
4005	Youth Outcome Measure : Attainment of a Degree/Certificate	Each	5	_____	_____	\$ _____	\$ _____
4006	Youth Outcome Measure : Literacy & Numeracy Gains	Each	5	_____	_____	\$ _____	\$ _____
4007	Youth Outcome Measure : Retention	Each	5	_____	_____	\$ _____	\$ _____
Total							\$ _____

Contract Line Item No. (CLIN)	Item Description	Minimum Total Price	Maximum Total Price
4001-4007	Training, Administration, and Youth Outcome for the Out-of-School Year Round Youth Program		
Grand Total for B.8		\$ _____	\$ _____

**Amendment 0003
ATTACHMENT C
PAYMENT**

**DCCF-2011-R-2000
Out-of-School Year Round Youth Program
Department of Employment Services**

G.10 PAYMENT

G.10.1 The District will pay the amount due the Contractor as set forth in Section B of the contract and in accordance with the terms of the contract upon presentation of a properly executed invoice authorized by the COTR.

G.10.2 The District will enter into a hybrid cost reimbursement/performance-based contract with organizations that are awarded contracts.

The contract will specify that the contractor will receive 80% of the awarded contract amount on a cost reimbursement basis. Payment will be made in accordance with the contractor's itemized line item budget. The annual amount paid shall not exceed 80% of the awarded contract amount. Cost reimbursement will apply to the following CLINs:

Cost Reimbursement

G.10.2.1 CLIN 001 – Training

G.10.2.2 CLIN 002 – Administration

G.10.2.3 CLIN 003 – Transition Support

Transition Support will be paid per participant for each month that transition support services are provided as outlined in Section C.5.12.3. Payment will be authorized upon receipt of documentation of the following, for each participant, with a proper invoice:

- a) Copies of notes from official case files that illustrate provision of transition support during the month covered in the invoice.

The contract will specify that 20% of the awarded contracted amount will be reserved for performance-based payments. Performance-based payments will apply to the following CLINs:

Performance-Based

G.10.2.3 CLIN 004 – Youth Outcome Measure: Placement in Employment or Further Education

Five percent (5%) of the total contract amount will be paid per participant for those who achieve Placement in Employment or Further Education as outlined in Section C.5.14.1.a. Payment will be

authorized upon receipt of documentation of one of the following, for each participant, with a proper invoice:

- a) Official Hire Letter from Employer
- b) Official Enrollment Letter from accredited post-secondary or advanced/occupational training institution
- c) Official Class Schedule from accredited post-secondary or advanced/occupational training institution

G.10.2.4 CLIN 005 – Attainment of a Degree/Certificate

Five percent (5%) of the total contract amount will be paid per participant for those who attain a Degree or Certificate as outlined in Section C.5.14.1.b. Payment will be authorized upon receipt of documentation of one of the following, for each participant, with a proper invoice:

- a) High School Diploma
- b) GED Certificate
- c) Certificate which meets the requirements identified in Section C.5.14.1.b.

G.10.2.5 CLIN 006 – Literacy & Numeracy Gains

Five percent (5%) of the total contract amount will be paid per participant for those who achieve Literacy & Numeracy Gains as outlined in Section C.5.14.1.c. Payment will be authorized upon receipt of documentation of one of the following, for each participant, with a proper invoice:

- a) Pre-test and Post-test results from TABE demonstrating gain of at least one (1) Educational Functioning Level
- b) Pre-test and Post-test results from CASAS demonstrating gain of at least one (1) Educational Functioning Level

G.10.2.6 CLIN 007 – Retention

Five percent (5%) of the total contract amount will be paid per participant for those who achieve Retention in Employment or Further Education as outlined in Section C.5.14.1.d. Payment will be authorized upon receipt of documentation of one of the following, for each participant, with a proper invoice:

- a) Paystub for most recent pay period
- b) Official Letter of Employment, including dates employed and position, from Employer
- c) Official Class Schedule from accredited post-secondary or advanced/occupational training institution
- d) Official Report Card from accredited post-secondary or advanced/occupational training institution
- e) Official Letter from accredited post-secondary or advanced/occupational training institution, including dates of enrollment