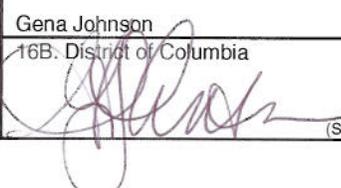


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
				1	2
2. Amendment/Modification Number DCCB-2008-R-0029-001	3. Effective Date 2-8-08	4. Solicitation No. DCCB-2008-R-0029		5. Solicitation Caption SERVICE OF PROCESS NOTICES(S)	
6. Issued by: Office of Contracting and Procurement Group IX 441 4 th Street, NW, Suite 700 South Washington, D.C. 20001		7. Administered by (If other than line 6) Office of the Attorney General 441 4 th Street, NW, Suite 550 North Washington, D.C. 20001			
8. Name and Address of Contractor (No. street, city, county, state and zip code)		X	9A. Amendment of Solicitation No. (1) DCCB-2008-R-0029		
Code _____ Facility _____			9B. Dated (See Item 11) 1-17-08		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<p><input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
The subject solicitation has been amended as follows:					
A. Responses to offeror's questions are provided on page 2 of this amendment.					
This amendment, together with your proposal, must be received by the District no later than the date and time set for the for proposal submission. Revisions or price changes occasioned by this amendment must be received by the District no later than the date and time set for proposal submission.					
Failure to acknowledge receipt of this Amendment, Number 1, for Solicitation Number: DCCB-2008-R-0029, SERVICE OF PROCESS NOTICE(S), may be cause for rejection of any proposal submitted in response to the subject solicitation.					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer			
		Gena Johnson			
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)				2/8/08	
		(Signature of Contracting Officer)			

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
				2	2
2. Amendment/Modification Number DCCB-2008-R-0029-001	3. Effective Date 2-8-08	4. Solicitation No. DCCB-2008-R-0029	5. Solicitation Caption SERVICE OF PROCESS NOTICE(S)		
<u>RESPONSES TO OFFEROR'S QUESTIONS</u>					
<p>I. I have reviewed the above solicitation and the DOL Wage Determination No: 2005-2102, Rev. 4, dated July 5, 2007 and is unable to determine the minimum wage rate for a Process Server in the District of Columbia. Will the government provide the minimum wage rate for a Process Server?</p> <p>The DOL Wage Determination does not apply for the position of Process Server but does apply for all positions listed on the wage determination that the Contractor employs.</p>					
<p>II. What Fiscal Year notices are covered under this contract and how current are the home and work addresses provided for (in-state/out-of-state) the individuals to be served?</p> <p>Fiscal Year 2008. For new local cases, the information should not be less than 20 days old. For new Interstate responding cases, the age of the information depends on the processes of the initiating state. For reissues/reinstatements, modifications and contempt motions, the information will likely be 1-3 months old. payment concerns).</p>					
<p>III. Will the government provide 450 Notices every month throughout the base?</p> <p>CSSD will provide 450 Notices per month.</p>					
<p>IV. Will the government provide the monthly Notices on a "flow basis or on a predetermined time during the month?</p> <p>CSSD will provide 450 Notices to the Contractor at the beginning of each month.</p>					
<p>V. What are the government's evaluation criteria?</p> <p>See Section M.3 of the solicitation.</p>					
<p>VI. What is the government expecting to achieve during the Base Period (60 days)?</p> <p>CSSD would like the Contractor to successfully serve at least 75% of the notices.</p>					
<p>VII. Is the government expecting technical and cost documents in response to this? If so, should the technical and cost documents be submitted as separate sealed envelopes?</p> <p>Yes, the government is expecting technical and cost documents in response to this solicitation and these documents should be submitted in separate sealed envelopes of being parts of the Contractor's proposal package. Please refer to Section L.20.1 thru L.20.2 and Section J.2.5.</p>					