

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number NA	Page of Pages 1 5
2. Amendment/Modification Number DCBE-2009-R-7054 0001	3. Effective Date 12/23/2008	4. Requisition/Purchase Request No. NA	5. Solicitation Caption Commuter Benefits Administration	
6. Issued By: Office of Contracting and Procurement 441 4th Street, NW, Suite 700 South Washington, D.C. 20001		Code	7. Administered By (If other than line 6) Office of Property Management 441 4th Street, NW Suite 1100 South Washington, DC 20001	
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) All Potential Offerors			9A. Amendment of Solicitation No. DCBE-2009-R-7054	<input checked="" type="checkbox"/>
Code			9B. Dated (See Item 11) 12/23/2008	
Facility			10A. Modification of Contract/Order No.	
			10B. Dated (See Item 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14				
A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
C. This supplemental agreement is entered into pursuant to authority of:				
D. Other (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return 1 copies to the issuing office.				
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Solicitation No. DCBE-2009-R-7054 is hereby amended as described on pages 2 & 3. Responses to questions submitted by potential offerors are attached on page 4. Revised attachment J.1.6 Cost/Price Data Package on page 5. <i>Proposal submission date extended to 1/2/09.</i>				
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect				
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer James H. Marshall, Contracting Officer	
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia	16C. Date Signed 12/23/08
(Signature of person authorized to sign)		(Signature of Contracting Officer)		

Amendment Details

Item No.	Solicitation Section Reference	Amendment	Amended Solicitation Language
1	Section A Page 1 Box 3 (Solicitation Number)	Replace Section A Page 1 Box 3 (Solicitation Number) text	DCBE-2009-R-7054
2	Section A Page 1 Box 9	Replace date in Section A Page 1 Box 9	January 2, 2009
3	Footer	Replace footer text “[x] of 50”	[x] of 54
4	H.11	Replace numbering of section and subsections of Section H.11	Section H.10
5	H.12	Delete section and subsections of H.12	N/A
6	J.1.6	Replace original attachment J.1.6. Cost/Price Data Package	Use substitute attachment found on page 4 of this amendment.
7	L.2.1	Insert immediately below L.2.1	Proposals shall contain, at minimum, the subsequent information and any additional detail that would support successful fulfillment of the District’s requirements. Failure to submit the minimum information required by the date specified for receipt of offers will negatively impact evaluation of proposals.
8	L.2.1.2 Bullet C	Replace L.2.1.2 Bullet C	Offeror shall provide a performance evaluation provided in Attachment J.1.7 for no fewer than three contracts or subcontracts listed in b above. Either the Offeror or its references are permitted to submit performance evaluation forms to the District’s contact listed on page 1 box 10-A.
9	L.2.2 Bullet C	Replace L.2.2 Bullet C	C) Price proposal narrative to explain how unit cost was derived.
10	L.3.1	Replace first sentence under L.3.1	Proposals must be submitted no later than January 2, 2009 2:00pm as specified on page 1. Proposals, modifications to proposals, or requests for withdrawals that are received in the designated District office after the exact local

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			<p>time specified above, are "late" and shall be considered only if they are received before the award is made and one (1) or more of the following circumstances apply:</p>

Questions and Answers

Question No.	Solicitation Reference	Question	Answer
1	J.1.6	In section J.1.6, the RFP requests a cost plus model and we don't provide that type of information, we would provide the cost to DC govt. but not [our] costs-will this kick us out of the RFP process?	See Amendment 0001 Item #6
2	J.1.7	In section J.1.7, the Reference Section is requiring us to provide the forms to the referenced clients to complete and provide back to you, correct? We provide references but we would not require our clients to complete this, you can discuss whatever you want during the reference check and the referenced client would either disclose or not disclose the information you are requesting. Is this going to kick us out of the RFP process?	See Amendment 0001 Item #8
3	C.3.1.1	When is the anticipated start date for this program?	See Section C.3.1.1

COST / PRICE DISCLOSURE CERTIFICATION

RFP Number: _____ Closing Date: _____

Caption: _____ Total Proposed Amount: _____

The undersigned _____

(please print name and title of offeror's authorized signatory) hereby certifies that, to the best of my knowledge, the cost and pricing data (i.e. at the time of price agreement this certification represents that all material facts of which prudent buyers and sellers would reasonably expect to affect price negotiations in any significant manner) submitted was accurate, complete, and current as of _____ (date of RFP closing or conclusion of negotiations as appropriate) .

The undersigned further agrees that it is under a continuing duty to update cost or pricing data through the date that negotiations, if any, with the District are completed. The undersigned further agrees that the price, including profit or fee, will be adjusted to exclude any significant price increases occurring because the cost or pricing data was inaccurate, incomplete or not current. (See D.C. Procurement Regulations, 27 DCMR, Chapter 6, Section 699, Chapter 16, Section 1624; and Section 32 of the Standard Contract Provisions for Use with District of Columbia Government Supply and Services Contracts, December 1984, as amended).

Signed: _____ Date: _____

Title: _____

Company: _____

Address: _____

DUNS #: _____

Phone: _____

Fax: _____