

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number NA	Page of Pages 1 4
2. Amendment/Modification Number DCBE-2009-R-0400 0001	3. Effective Date 12/18/2008	4. Requisition/Purchase Request No. NA	5. Solicitation Caption Indemnity Insurance Plans	
6. Issued By: Office of Contracting and Procurement 441 4th Street, NW, Suite 700 South Washington, D.C. 20001		Code	7. Administered By (If other than line 6) Office of Property Management 441 4th Street, NW Suite 1100 South Washington, DC 20001	
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) All Potential Offerors			9A. Amendment of Solicitation No. DCBE-2009-R-0400	
			9B. Dated (See Item 11) 12/15/2008	
			10A. Modification of Contract/Order No.	
			10B. Dated (See Item 13)	
Code	Facility			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14				
A. This change order is issued pursuant to: (Specify Authority)				
The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
C. This supplemental agreement is entered into pursuant to authority of:				
D. Other (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.				
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Solicitation No. DCBE-2009-R-0400 is hereby amended as described on pages 2. Responses to questions submitted by potential offerors are attached on page 3. Revised attachment J.1.6 Cost/Price Data Package on page 4.				
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect				
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer James H. Marshall, Contracting Officer	
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia	16C. Date Signed 12/18/08
(Signature of person authorized to sign)		(Signature of Contracting Officer)		

Amendment Details

Item No.	Solicitation Section Reference	Amendment	Amended Solicitation Language
1	C.3	Insert immediately below C.3	The Contractor shall provide the indemnity plans and other required services described below within thirty (30) calendar days after contract award.
2	L.2.1	Insert immediately below L.2.1	Proposals shall contain, at minimum, the subsequent information and any additional detail that would support successful fulfillment of the District's requirements.
3	L.2.2 Bullet A	Insert second sentence to L.2.2 Bullet A	Alternative price schedules shall be submitted separately and clearly marked as alternative price schedules.
4	L.2.2 Bullet C	Replace L.2.2 Bullet C	C) Price proposal narrative to explain how unit cost was derived.
5	J.1.6	Replace original attachment J.1.6. Cost/Price Data Package	Use substitute attachment found on page 4 of this amendment.

Questions and Answers

Question No.	Solicitation Reference	Question	Answer
1	Attachment J.1.7	Past Performance Evaluation Sheet: Since there is a new account, there is no history of past performance. How should we respond?	See Section L.2.1.2
2	Attachment J.1.6	Cost/Price Disclosure Certification: This seems to refer to labor costs. Should this be responded to?	See Amendment 0001 Item #5
3	Attachment J.1.5	First Source Employment Agreement: What is the process to obtain this agreement? Who and what department do we contact?	See attachment J.1.5
4	Attachment J.1.3	Equal Opportunity Projected Goals and Timetables: Please clarify if this information is needed?	See Section J.1.3
5	Section B.2.1	Product offerings: The Price Schedule is based off of C.3 requirements. Our products exceed some of the requirements.	See Amendment 0001 Item #2
6	Section B.2.1	A. How should that be noted in the proposal? B. Can we offer additional levels of our products?	See L.2.2 Bullet A See Amendment 0001 Item #3
7	N/A	If we deviate from the 4 year request on rates how do you want it noted (B.2 Price schedule)?	See Amendment 0001 Item #1
8	N/A	What is the requested Effective Date of Coverage? What is the Award Date of this proposal?	Contract will be awarded after the completion of the review and evaluation process.
9	N/A	What is the expected enrollment date?	See Amendment 0001 Item #1

COST / PRICE DISCLOSURE CERTIFICATION

RFP Number: _____ Closing Date: _____

Caption: _____ Total Proposed Amount: _____

The undersigned _____

(please print name and title of offeror's authorized signatory) hereby certifies that, to the best of my knowledge, the cost and pricing data (i.e. at the time of price agreement this certification represents that all material facts of which prudent buyers and sellers would reasonably expect to affect price negotiations in any significant manner) submitted was accurate, complete, and current as of _____ (date of RFP closing or conclusion of negotiations as appropriate).

The undersigned further agrees that it is under a continuing duty to update cost or pricing data through the date that negotiations, if any, with the District are completed. The undersigned further agrees that the price, including profit or fee, will be adjusted to exclude any significant price increases occurring because the cost or pricing data was inaccurate, incomplete or not current. (See D.C. Procurement Regulations, 27 DCMR, Chapter 6, Section 699, Chapter 16, Section 1624; and Section 32 of the Standard Contract Provisions for Use with District of Columbia Government Supply and Services Contracts, December 1984, as amended).

Signed: _____ Date: _____

Title: _____

Company: _____

Address: _____

DUNS #: _____

Phone: _____

Fax: _____