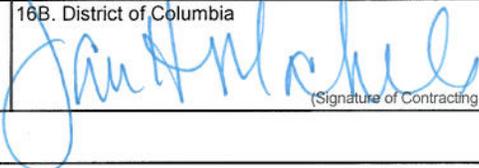


| | | | | | |
|---|------------------------------------|---|---|--|-----------------------------|
| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | 1. Solicitation Number DCBD-2010-R-0001 | Page of Pages 1 2 | |
| 2. Amendment/Modification Number 0001 | 3. Effective Date 1/28/2010 | 4. Requisition/Purchase Request No. NA | | 5. Solicitation Caption Solicitation of Statement of Qualifications Architect-Engineering Services | |
| 6. Issued By: Office of Contracting and Procurement Financial, Legal, and Consulting Commodity Group 441 4th Street, NW, Suite 700 South Washington, D.C. 20001 | | 7. Administered By (If other than line 6) Office of Planning 2000 14th St NW, 4th Floor Washington, DC 20009 | | | |
| 8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) All Potential Offerors | | | 9A. Amendment of Solicitation No. DCBD-2010-R-0001 | | |
| | | | 9B. Dated (See Item 11) 1/11/2010 | | |
| | | | 10A. Modification of Contract/Order No. | | |
| | | | 10B. Dated (See Item 13) | | |
| Code | Facility | | | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | |
| <input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | |
| 12. Accounting and Appropriation Data (If Required) | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14 | | | | | |
| A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A. | | | | | |
| B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2. | | | | | |
| C. This supplemental agreement is entered into pursuant to authority of: | | | | | |
| D. Other (Specify type of modification and authority) | | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office. | | | | | |
| 14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Solicitation No. DCBD-2010-R-0001 is hereby modified as described on pages 2. In responses to questions about the solicitation are provided in Attachment A to this amendment. | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect | | | | | |
| 15A. Name and Title of Signer (Type or print) | | | 16A. Name of Contracting Officer James H. Marshall, Contracting Officer | | |
| 15B. Name of Contractor (Signature of person authorized to sign) | | 15C. Date Signed | 16B. District of Columbia  (Signature of Contracting Officer) | | 16C. Date Signed 1-28-10 |

| Item No. | Solicitation Reference | Amendment | Amended Solicitation Language |
|----------|------------------------|---|--|
| 1 | Paragraph 7 | <p>Delete: Paragraph 7 its entirety</p> <p>Insert Paragraph 7</p> | <p>7. Vendors desiring consideration for Architect-Engineer contracts should submit one (1) original, one (1) softcopy on CD and six (6) copies of their Standard Form 330, Architect-Engineer Qualifications in a sealed envelope conspicuously marked “DCBD-2010-R-0001 Statements of Qualifications – Architect engineering Services.” All vendors desiring consideration for Architect-Engineer contracts must include all information relating to the firms qualifications in the standard form. Vendors shall also submit (along with a completed SF330) the following: 1) an organization chart, 2) samples of at least two written work products (such as a study, report, graphics, or drawing) that the offeror completed from a minimum of two of the contracts listed separately (i.e., list of contracts and/or subcontracts that the contractor has performed in the last 5 years similar in size and scope as those described in the solicitation). For the Office of Planning, readability and clarity of the submitted written or graphic materials is important, 3) completed performance evaluations from at least three projects, and 4) written responses to the other items mentioned below in section 8. Inclusion by reference to other materials is not acceptable. The Standard form 330 consists of six (6) pages. Vendors desiring consideration for Architect-Engineer contracts may submit twenty (20) additional double-sided pages for a total not to exceed forty-six (46) pages for the entire form. The 46-page limit includes written responses to Section 8 and an organization chart, but it does not include writing samples, performance evaluations, covers and tabs. Please note that the vendor’s completion of SF 330 Part 1 Section C, indicating potential subcontractors, is not required since it is not OCP’s intent to undertake evaluation of proposed subcontractors. Vendor shall only include information on itself so that OCP can evaluate the vendor on its own. The prospective offeror shall submit questions no later than January 28, 2009 4:00 PM.</p> |
| 2 | Paragraph 8.2 c) | <p>Delete 8.2. c) its entirety</p> <p>Insert 8.2 c)</p> | <p>c) Organization chart reflective of staffing plan with resumes For all those appearing on the organization chart.</p> |

Questions and Answers:

Question 1. When are responses due?

Answer: Please see Paragraph 10 of the Solicitation

Question 2. Will there be a pre-bid meeting?

Answer: No.

Question 3. Is OP intending to select a certain maximum number of contractors for this IDIQ bench?

Answer: No.

Question 4. Is structural engineering expertise being sought for this contract?

Answer: No.

Question 5. I understand the response has a page limit of 46 double-sided pages. Does this limit include the two work samples that must be submitted?

Answer: Please see Amendment 0001, Item No. 1

Question 6. Does the SF 330 46-page limit include the org chart, writing samples, performance evaluations, and written responses to Section 8? (RFQ, middle of page 2)

Answer: Please see Amendment 0001, Item No. 1

Question 7. Do the past performance forms count towards the 46 page limit?

Answer: Please see Amendment 0001, Item No. 1

Question 8. Do covers and tabs count towards the 46 page limit?

Answer: Please see Amendment 0001, Item No. 1

Question 9. Please confirm that all staff on the org chart must have a resume (RFQ, top of page 3).

Answer: Please see Amendment 0001, Item No. 2

Question 10. We are asked to submit nine (9) copies of the SF 330. Are we also to submit nine (9) copies of each work sample provided?

Answer: Please see Amendment 0001 Item 1

Question 11. Is it the intent of the solicitation to specifically exclude outreach, education, communication and stakeholder engagement services, such as those described in 1.4 (a)-(c) in Attachment A - Description of Categories? Thank you in advance for your response.

Answer: Responses for firms that wish to be considered under the Historic Preservation category should address as many of areas listed under section 1.4 as possible. But section 1.4 does not apply to any of the other disciplines (listed in section 2 through 9).

Question 12. Please describe what is desired as a “sample of a written work product”? Is this a full final product (a full bound report, a full set of drawings)? May we submit a few representative pages of a final product? For architectural drawings, will reduced copies (11x17) be adequate?

Answer: The offeror shall provide sample work products, in whole or in part, that clearly demonstrate the offeror’s ability to perform the requirement.

Question 13. Do the work samples need to be attached to the SF330, or may they be separate documents?

Answer: Please see Amendment 0001, Item No. 1.

Question 14. Do you require two (2) work product samples for each service category – i.e., if we are submitting qualifications for three (3) of the nine (9) A/E service categories, do we need to provide six (6) total work samples?

Answer: A total of two representative samples are required for each respondent.

Question 15. If we are applying for multiple service categories, do the evaluation criteria for each category we apply for need to be addressed separately, or can we combine our technical approach and technical expertise within one narrative within Section H?

Answer: You may combine your response into one narrative.

Question 16. How many contracts will be awarded for each service category? How many contracts will be awarded overall?

Answer: Multiple awards.

Question 17. Do you anticipate holding interviews? What is the estimated timeline for interviews and awarding contracts?

Answer: To be determined.

Question 18. Are there similar existing IDIQ contracts for similar services from the Office of Contracting & Planning? What firms hold those contracts?

Answer: Do not have the information.

Question 19 Please clarify what you are looking for as work product? Is this a report such as a feasibility study or part of a master plan?

Answer: Please see Amendment 0001, Item No. 1.