

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number DCAM-2012-R-0022	Page of Pages 1 1
2. Amendment/Modification Number DCAM-2012-R-0022-004	3. Effective Date 21-Nov-11	4. Requisition/Purchase Request No.		5. Solicitation Caption Public Education Master Facilities Plan
6. Issued By: Department of General Services Contracting and Procurement Division 2000 14th Street N.W., Suite 500 Washington, D.C. 20009		Code 03B	7. Administered By (If other than line 6) Department of General Services Contracting and Procurement Division 2000 14th Street N.W., Suite 500 Washington, D.C. 20009	
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			(X)	9A. Amendment of Solicitation No. DCAM-2012-R-0022
				9B. Dated (See Item 11) 27-Oct-11
				10A. Modification of Contract/Order No.
				10B. Dated (See Item 13)
Code	Facility			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14				
A. This change order is issued pursuant to: (Specify Authority)				
The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
C. This supplemental agreement is entered into pursuant to authority of:				
D. Other (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.				
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)				
1. Attachment A: Responses to Offeror Questions. 2. The RFP is hereby amended to delete Section F.2 SLDBE PARTICIPATION and replace with Section F.2 SLDBE PARTICIPATION, Attachment B to this amendment. 3. All other terms and conditions remain the same.				
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect				
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer	
			JW Lanum	
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia	16C. Date Signed
				11/21/11
(Signature of person authorized to sign)			(Signature of Contracting Officer)	

ATTACHMENT A

Q&A from Bidder's Conference

RFP: DCAM-2012-R-0022

Program Questions

Q. How will the MFP community engagement process intersect with DCPS' ongoing community outreach?

A. DCPS has ongoing community outreach and planning meetings. There should be a distinct community engagement process for the MFP in order to focus attention and recommendations on school facilities. Whereas DCPS' community outreach is largely focused on programs and family engagement, the community engagement associated with the facilities plan should be targeted to answer specific questions about the long-term use, condition, needs and disposition of neighborhood schools.

DME will coordinate with DCPS' outreach team in order to avoid "meeting fatigue". Additionally, the community meetings for the facilities plan will overlap with outreach associated with a study commissioned by the DME.

Q. How will the data analysis for the MFP intersect with other ongoing analysis?

A. In consultation with DME, the consultant will establish a base period of analysis. DME will assist with data collection, but the consultant's data team will be responsible for gathering the required data. The DME does not own much of the data that is needed such as enrollment figures and conditions data. Therefore, it will be imperative to develop a data collection plan.

Q. What is the timeline for the Master Education Plan?

A. DCPS is currently working on a new action strategy that is tentatively scheduled to be completed in January.

Q. Can you provide a link to the 2010 MFP?

A. The 2010 MFP is located here:

<http://web.archive.org/web/20101110084336/http://opefm.dc.gov/masterfacilityplan.html>

Q. Will school-level conditions information and plans be available?

A. The Office of Public Education Facilities Management (now the Department of General Services) maintains school-level conditions information and will make whatever they have available to the planning team as needed.

Q. What do you mean by a General Contractor?

A. Under this RFP, DME is looking for a consultant to play the role of General Contractor. By that we mean, a prime contractor that will provide expert advice, coordinate the work of experts (i.e. public outreach coordinator, meeting facilitator, financial advisor), and synthesize the results.

Q. Would it be possible to see an example (or range of information) of the current facility condition assessment data from DGS for the facility condition analysis referenced in C.6.2?

A. The only available conditions information is included in the individual school plans, which are posted online with the 2010 Master Facilities Plan.

Q. Please confirm that facility assessment in terms of engineering/architectural assessment is not required per C.6.2, Task 2, 2nd paragraph.

A. This RFP does not include facility conditions assessments. That function is performed by DGS.

Q. Does DGS have a "model" system or example(s) in mind for the web-based dashboard?

A. DME is looking for creative proposals. New York City recently launched NYC Open Data (<http://nycopendata.socrata.com/>), which includes some of the functionality envisioned for this RFP.

Q. What is the status of the financial strategy taskforce?

A. The "intra-governmental capital finance team" mentioned in requirement C.6.4 does not yet exist. DME will coordinate and lead the team. The consultant will be asked to provide supporting analysis and facilitate meetings.

Contracting Questions

Q. Does the CBE requirement mean that the prime must be a CBE?

A. No.

Q. Where is the solicitation online?

A. On the office of contracting and procurement web site (<http://ocp.dc.gov/DC/OCP>)

Q. Who is the main point of contact for the RFP?

Monica Cobbs, Contract Specialist; Office: 202-671-2629, Email: Monica.Cobbs@dc.gov

Q. Can firms/individuals submit as prime and sub-consultant?

Yes.

Q. Can you share the names of the people on the selection committee? The interview committee?

A. No we are not going to share the names of the review panel members, but the agencies are listed below:

- Deputy Mayor for Education (DME)
- Partners in Education for the Revitalization of Education Projects (DC PEP)
- District of Columbia Public Schools (DCPS)
- Public Charter School Board (PCSB)
- Office of the Chief Technology Officer (OCTO)

Q. Does the Prime Contractor's LSDBE status count towards the overall LSDBE percentage?

A. No.

Q. Or are you only counting the status of subcontractors towards the overall LSDBE percentage?

A. Yes.

Q. Our question regarding Section F.2 (for solicitation DCAM-2012-R-0022), is:

Can you please clarify the meaning of "Accordingly, and in addition to the preference points conferred by Section F.1, the Office requires that business enterprises certified must participate in at least 50% of the project. At least, 35% must be awarded to entities that are certified as either Small or Disadvantaged Business Enterprises by the District of Columbia Local Business Opportunity Commission and 20% to entities that are certified as Disadvantaged Business Enterprises." Can you elaborate on the 50% of project participation?

A. The RFP is hereby amended to delete Section F.2 SLDBE PARTICIPATION and replace with Section F.2 SLDBE PARTICIPATION, Attachment B to this amendment.

Q. Is it possible to extend the deadline for receipt of proposals to Tuesday, November 29th?

A. Amendment changed the due date for proposals from November 22, 2011 by 2:00 pm to November 29, 2011 by 2:00 pm.

ATTACHMENT B

SECTION F.2 SLDBE PARTICIPATION

- F.2.1** For contracts in excess of \$250,000, at least 35% of the dollar volume shall be subcontracted to certified small business enterprises; provided, however, that the costs of materials, goods, and supplies shall not be counted towards the 35% subcontracting requirement unless such materials, goods and supplies are purchased from certified small business enterprises.
- F.2.2** If there are insufficient qualified small business enterprises to completely fulfill the requirement of paragraph F.2.1, then the subcontracting may be satisfied by subcontracting 35% of the dollar volume to any certified business enterprises; provided, however, that all reasonable efforts shall be made to ensure that qualified small business enterprises are significant participants in the overall subcontracting work.
- F.2.3** A prime contractor which is certified as a small, local or disadvantaged business enterprise shall not be required to comply with the provisions of sections F.2.1 and F.2.2.
- F.2.4** If a certified business enterprise is selected as a prime contractor and is granted a price reduction pursuant to the Act or is selected through a set-aside program under the Act, that certified business enterprise prime contractor shall perform at least 35% of the contracting effort, excluding the cost of materials, goods and supplies, with its own organization and resources and, if it subcontracts, at least 35% of the subcontracted effort, excluding the cost of materials, goods and supplies, shall be with certified business enterprises.
- F.2.5** If the total of the contracting effort, excluding the cost of materials, goods and supplies, proposed to be performed by the certified business enterprise is less than the amount required by the preceding paragraph, then the certified business enterprise shall not be eligible to receive preference points or a price reduction for a period of not less than two years.