

# Public and Employee Automated Parking Solution

## Solicitation Number: RFI-DCAM-2011-I-0162

Agency: Department of Real Estate Services (DRES)  
Office of the Director

Location: Reeves Center, 2000 – 14<sup>th</sup> Street, N.W., Washington, D.C. 20009

The **Request for Information (RFI)** has two (2) purposes:

- (1) to provide information to potential industry offerors and interested parties about the Requirement; and
- (2) to solicit comments from interested parties about the District's approach and the extent to which industry can meet the District's requirements.

### I. OBJECTIVE:

The Government of the District of Columbia, Department of Real Estate Services (DRES) is seeking a contractor to provide all labor, tools, equipment, system maintenance and repairs to implement an automated parking control system in multi District-owned garage located city-wide.

The contractor shall provide an integrated solution for automated parking control system for public and District employees parking. Specifically, the integrated parking solution shall include: garage access control devices, entrance/exit security equipment, ticket dispensing and payment processing machines and software for central management of automated parking control system.

The contractor shall provide troubleshooting for software, maintenance, and repairs to the equipment in a timely manner throughout the duration of the contract.

The objective of this RFI is to determine potential *contractors* to acquire Public and Employee Automated Parking Contractors.

### II. BACKGROUND:

DRES is the primary real estate management agency for the District owned and leased buildings. The department is comprised of five core divisions, each with its own unique objectives. Divisions include:

**Portfolio:** Strategically managing the District's owned and leased real estate assets in support of DC agency clients and DC residents.

**Facilities:** Providing clean and welcoming environments for District agency workers and residents doing business with the DC government.

**Construction:** Building and capital repairs to meet the District's facility needs.

**Contracting and Procurement:** Procuring vertical construction and real-estate specific services for District agencies.

**Protective Services:** Creating an atmosphere of safety in District agency facilities for all government employees and residents.

### **III. LOCATION:**

The automated parking systems will be implemented city-wide, in various District Government owned locations.

### **IV. CAPABILITY STATEMENT:**

In order to fulfill this requirement we are requesting capability statements from firms capable of the type of services requested.

### **V. ORAL PRESENTATION:**

All interested contractor(s) shall present their automated parking system solution information to Janet Concepcion by June 20, 2011. It will be followed by an oral presentation to be scheduled by Mrs. Concepcion shortly after June 20<sup>th</sup>.

### **VI. REQUIREMENTS:**

- 1) The Contractor shall install two (2) armgates to control entrance and exit to the garage. Armgates shall have a capacity to interact with Automatic Vehicle Identification (AVI) system readers and ticket dispenser/payment processing machines.
- 2) The Contractor shall include any required loop sensors to ensure single vehicle entry per each arm gate opening.
- 3) The Contractor shall provide two (2) Automatic Vehicle Identification (AVI) system readers and 500 AVI tags. The Contractor shall provide a quote for AVI tags additional to 500 AVI tags per building.
- 4) The Contractor shall provide a ticket dispensing and a payment processing machines. The ticket dispensing machine should dispense tickets upon garage patrons' entrance. Patrons will pay their parking fee at the payment processing machine at the point of exit.
- 5) The ticket dispensing and payment processing machines provided by the Contractor shall be capable of processing credit/debit card payments. The following cards shall be accepted: Master Card, Visa and Discover.
- 6) The Contractor shall provide open architecture software that will enable DRES to control parking management equipment (armgates, AVI readers and ticket dispenser/payment processing machines) operations in multiple buildings from a central location.

- a. The software shall have an ability to automatically restrict access in a garage when it reaches full capacity and allow entrance to the garage when parking spots free up.
  - b. The software shall allow managing monthly and daily parking programs.
  - c. The software shall enable DRES to activate and deactivate access for any user of monthly parking program.
  - d. The software shall be capable of interfacing with the District's financial system(s).
- 7) Installation of armgates, AVI system readers and ticket dispensing and payment processing machines shall be completed within a 2 day timeframe, over a weekend.
- 8) The Contractor shall provide a cost estimate for initial load of the District employees' data into the automated parking control software.

**Please note: This RFI is not a Request for Proposals (RFP) and is not to be construed as a commitment by the Government to issue a solicitation or ultimately to award a contract on the basis of this RFI or otherwise pay for the information requested.**

Response to the request will not serve as proposals, bids, or offers, which could be accepted by the Government to form a binding contract. All responses to this RFI must be forwarded to Janet Concepcion ([janet.concepcion@dc.gov](mailto:janet.concepcion@dc.gov)), with office address listed below by 2:00 pm (local time) on June 20, 2011.

**Contracting Office Address:**

Janet C. Concepcion  
DRES – Contracting and Procurement Division  
Reeves Center  
2000 – 14<sup>th</sup> Street, NW, 5<sup>th</sup> Floor  
Washington, DC 20009