

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number DCAM-2010-R-0129	Page of Pages 1 19	
2. Amendment/Modification Number DCAM-2010-R-0129-002	3. Effective Date See 16C	4. Requisition/Purchase Request No.		5. Solicitation Caption Consolidated Maintenance Services for 5 D.C. Facilities	
6. Issued By: D.C. Department of Real Estate Services Contracting and Procurement Division 2000 14th Street, NW 5th Floor Washington, DC 20009		Code	7. Administered By (If other than line 6) D.C. Department of Real Estate Services Contracting and Procurement Division 2000 14th Street, NW 5th Floor Washington, DC 20009		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			(X)	9A. Amendment of Solicitation No. DCAM-2010-R-0129	
				9B. Dated (See Item 11) April 29, 2010	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority)					
The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
<p>Solicitation No. DCAM-2010-R-0129 for consolidated maintenance services for five (5) DC Government facilities is hereby amended as follows:</p> <p>1. DELETE: Section M INSERT: Revised Section M</p> <p>2. The attached Pre-Proposal Conference Attendees are herein incorporated as Attachment A.</p> <p>3. All other Terms and Conditions remain unchanged.</p>					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Diane Wooden		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
(Signature of person authorized to sign)			<i>Diane Wooden</i>		5/14/10
			(Signature of Contracting Officer)		

SECTION M - EVALUATION FACTORS

M.1 EVALUATION FOR AWARD

The contract will be awarded to the responsible Offeror/s whose offer/s is/are most advantageous to the District, based upon the evaluation criteria specified below. Thus, while the points in the evaluation criteria indicate their relative importance, the total scores will not necessarily be determinative of the award. Rather, the total scores will guide the District in making an intelligent award decision based upon the evaluation criteria.

M.2 TECHNICAL RATING

M.2.1 The Technical Rating Scale is as follows:

<u>Numeric Rating</u>	<u>Adjective</u>	<u>Description</u>
0	Unacceptable	Fails to meet minimum requirements; e.g., no demonstrated capacity, major deficiencies which are not correctable; offeror did not address the factor.
1	Poor	Marginally meets minimum requirements; major deficiencies which may be correctable.
2	Minimally Acceptable	Marginally meets minimum requirements; minor deficiencies which may be correctable.
3	Acceptable	Meets requirements; no deficiencies.
4	Good	Meets requirements and exceeds some requirements; no deficiencies.
5	Excellent	Exceeds most, if not all requirements; no deficiencies.

M.2.2 The technical rating is a weighting mechanism that will be applied to the point value for each evaluation factor to determine the offeror's score for each factor. The offeror's total technical score will be determined by adding the offeror's score in each evaluation factor. For example, if an evaluation factor has a point value range of zero (0) to forty (40) points, using the Technical Rating Scale above, if the District evaluates the offeror's response as "Good," then the score for that evaluation factor is 4/5 of 40 or 32.

If subfactors are applied, the offeror's total technical score will be determined by adding the offeror's score for each subfactor. For example, if an evaluation factor has a point value range of zero (0) to forty (40) points, with two subfactors of twenty (20) points each, using the Technical Rating Scale above, if the District evaluates the offeror's response as "Good" for the first subfactor and "Poor" for the second subfactor, then the total score for that evaluation factor is 4/5 of 20 or 16 for the first subfactor plus 1/5 of 20 or 4 for the second subfactor, for a total of 20 for the entire factor.

M.3 EVALUATION STANDARDS

The District proposal evaluation team shall evaluate proposals from Offerors. This team shall evaluate the proposals based on the evaluation criteria specified in Section M.4 and makes recommendation to the CO. The awardee(s) of this contract will be based on the CO's independent assessment.

Numerical scoring will be used to organize proposals elements under evaluation, but the final selection will be based on the business judgment of the evaluation team, selecting the firm that offers the best balance of price and technical attributes.

Based upon the evaluation criteria described herein, the District proposals evaluation team will select the prospective awardee/s that represents the best value for the District. If the price proposal of the prospective awardee firm/s is acceptable to the District, the District will award this work to said firm/s. If the price proposal of the prospective awardee firm/s is unacceptable to the District and/or requires clarification to achieve acceptability, the District will negotiate any or all elements of the prospective awardee firm/s' proposal. If such negotiations are satisfactory to the District, the District will award the work to the prospective awardee/s at the negotiated and/or clarified price. If with the prospective awardee/s and commence negotiations with the second-rated prospective awardee/s, if any.

The District reserves the right to reject any or all proposals determined to be inadequate or unacceptable or other reasons determined to be in the best interest of the District. The District may make an award on the basis of initial individual proposals received without discussion or oral interviews. Therefore, each proposal should contain the Offeror's best terms. The District may select a "competitive range" of Offerors by eliminating Offerors whose proposals the District does not find susceptible to being made acceptable. The District may also negotiate with individual Offerors and request clarification and revision of individual proposals. The District may hold discussions with and request oral presentations from those firms determined to be in the competitive range and may use the information derived from such presentations, if any, in the evaluation preceding selection of awardee.

M.4 EVALUATION CRITERIA

Selection of Offeror/s for contract award will be based on an evaluation of proposals against the following factors:

M.4.1 TECHNICAL CRITERIA (55 Points)

M.4.1.1 Building Operating Plan (25 Points)

(10 points) BOP – Primary Services and Continuity of Operations Plan (COOP)

The Offeror shall develop a Building Operating Plan (BOP) for each facility to cover all contract functions including but not limited to, equipment and building inspection tours, engineering services, elevator services, custodial services, and a

Quality Control Plan (QCP) to ensure that the requirements of the contract are provided as specified.

Submissions and presentations should clearly demonstrate how the Offeror plans to fulfill the terms of the contract. Below are some of the issues that should be addressed in the information submitted by the Offeror.

Describe the general operating procedures you intend to use for the operation and maintenance of this building.

Submit an overall Continuity of Operations Plan (COOP) to include:

- i. A plan for elevator services;
- ii. A plan for engineering services;
- iii. A plan for custodial services; and
- iv. A plan to address to any work stoppage, including but not limited to, a strike by Contractor employees, pandemic, natural disaster, public emergency and acts of God.

In addition to the COOP requirements for work stoppages, the Offerors shall prepare a Strike Contingency Plan (SCP) when Contractor employees strike. The SCP shall describe in detail how the Contractor will provide personnel that meet experience requirements, ensuring the District that all temporary or replacement employees (including subcontractor employees) will meet the experience levels and all relevant licenses as required under the contract.

(4 points) BOP – CMMS

Describe how you will use computerized and automated systems to perform the task(s) required by this contract, including how you will incorporate DRES's existing work order/automated system(s) in your process.

(3 points) BOP – Staffing, Customer Satisfaction, and Communication

Describe how you plan to staff the building to execute this contract and how it will be operated. Include information about the qualifications of the Contractor's key personnel. Include information on your anticipated organization structure with regard to this contract.

Describe how you plan to measure and ensure customer satisfaction.

Describe how you plan to communicate with the tenant customers and representatives of the District. Explain who will be involved.

Explain how you will ensure timely and high quality services for the performance of all tasks required in the contract specifications.

(3 points) BOP – Snow and Ice Removal Plan

Submit excess snow and ice removal plan with the proposal. The plan shall include the Contractor's representatives by name and telephone number for contact twenty-four (24) hours a day, seven (7) days a week.

(3 points) BOP – Trash, Debris, and Recycling

The Contractor shall detail the procedures and methods he or she will use to accomplish all phases of the trash and debris removal and recycling portions of the contract resulting from this solicitation. The technical proposal must specifically address how these requirements will be met on a daily, weekly,

monthly or other cyclic basis. Additionally, the Contractor must address the following:

- A. Description of Equipment
Describe the types and sizes of equipment (compactors, containers, carts, etc.) that will be used for waste paper, garbage, debris and recyclable materials pick up, storage and transport.
- B. Maintenance of Equipment
Describe the methods and frequencies for preventive maintenance and cleaning of all containers, including rat proofing and disinfecting of all trash, garbage and recycling storage containers.
- C. Methods of Reporting
Describe the cycle and method for providing the COTR with the information required according to the reporting requirements of the District's program.

(2 points) BOP – Energy Management and Savings

Describe your plan to provide energy reduction and resource management.

M.4.1.2 Experience of the Team (20 Points)

The Contractor/s must present expert personnel with demonstrated track records of providing services in support of similar projects described in this contract. Weight will be given to proposal of an expert team that has the depth of experience and other qualifications necessary to successfully repeat performance of similar projects under similar circumstances. In this instance the word "Team" refers to the total staff group comprised of the prime and any and all sub-contractors contributing a major or minor role to the routine execution of any portion of this contract.

M.4.1.3 Experience of the Prime (10 Points)

(7 points) Demonstrated Experience

The Contractor must have demonstrated experience in the operation, engineering, maintenance, repair, cleaning, architectural and structural sustaining maintenance, and all other functions identified in this contract. It is the intent of the District to provide a level of service that is consistent with the requirements of the tenants of each facility under this contract.

The Contractor must demonstrate by narrative explanation, documentation, and reference, how the required experience was obtained and successfully performed. Describe your company's current mission, philosophy and organizational structure.

(3 points) Customer Service Relations

The Contractor must have experience in customer service relations and must be able to demonstrate the successful accomplishment of this skill. The District believes that one of the most important qualities the Contractor must possess is a consistently positive attitude towards the tenant agencies within each building. These tenants require immediate response to their operational concerns for building services and expect consistently supportive results from the Contractor. It is incumbent for the Contractor to maintain the very best customer relations with the building occupants, as well as the COTR and his/her staff. The Contractor must provide evidence of successful positive relationships

accomplishments. This evidence shall be in the form of written documentation from previous customers and clientele for which the Contractor has performed similar services.

M.4.2 PAST PERFORMANCE (15 Points)

Submittals and presentations should provide clear evidence of the Contractor's past performance with facility operations for buildings of similar size and contract scope consistent with the description(s) of the facilities under this contract. The Contractor should provide references and be prepared to provide other documentation, if requested, to substantiate their claims. Below are issues that should be addressed.

(8 points) Buildings and Contracts Managed

Identify buildings of the sizes and types your company has performed similar work for in the past five (5) years.

Describe and explain your role in the maintenance, engineering, cleaning, repair, and operation of each building. State what services your company directly provided.

Provide a list of contracts for which you provided similar work within the last five (5) years. Include Contract Number, Title and Description of the Project, Dollar Amount, Period of Performance, Name of Company, Name of Contact Person, Title, Telephone Number, email address, and a copy of the performance evaluation review conducted by each customer.

Describe the types of problems encountered and how you dealt with them.

Explain how you ensured that timely, cost effective, and high quality services were consistently provided.

(3 points) Work Performed by Subcontractors

Estimate the percentage and type of your work performed by subcontractors.

Describe what aspect of the statement of work was performed by subcontractors.

(2 points) CMMS Experience

Describe your company's experience using computerized and automated systems and how it benefited your customers.

(2 points) BOP – Energy and Resource Management Experience

Describe your company's experience with energy and resource management and how it benefited your customers.

M.4.3 KEY PERSONNEL EXPERIENCE (10 Points)

This evaluation factor considers the education, experience, knowledge, past performance, necessary skills and expertise of the key personnel, as stipulated in See Section C.3.11, directly assigned to this project. The key personnel identified below will be evaluated on their specific experience and past performance on projects of similar size and complexity to the scope of work in this contract. Key personnel will be also be evaluated on their ability to properly schedule and manage personnel (including subcontractor(s)) associated with the day-to-day work and required deliverables. In addition, this evaluation factor will take into account Offeror's realistic ability to deliver the specific personnel that have

been successful on previous relevant projects. The Offerors shall provide three (3) references for each key personnel to assess the skills and qualifications of each.

Because there are multiple buildings within this contract of varying sizes, the experience of the Key Personnel as it relates to prior management and work experience shall be at a facility of similar square footage and use (variance of 10-15% in square footage is acceptable).

M.4.3.1 **(3 points) Qualifications of the Property Operations Manager**

The Property Operations Manager/s, as identified by the Contractor/s, shall possess at least three (3) years of recent (within the past five {5} years) experience in directing personnel who are responsible for operating and servicing of a building of relevant size, use, and scope within this contract. An exception to the requirement of possessing three (3) years of recent experience within the past five (5) years may be acceptable when the Contractor's Property Operations Manager/s demonstrates an exceptional or superior overall level of property operations management experience in the industry. The operational experience must address all functions identified in the scope of work of this contract.

The Property Operations Manager/s shall possess a general understanding of and direct management experience for a facility. Such understanding and management shall encompass significant experience related to the engineering, maintenance and repair, custodial services, alterations, mechanical, electrical, and utility systems, and all other operational components of a building.

The Property Operations Manager/s must be able to demonstrate that he/she has the capacity to provide positive customer relations and skills.

M.4.3.2 **(5 points) Qualifications of the Chief Engineer**

The on-site Chief Engineer/s shall possess at least a valid 3rd Class Engineers license issued by the District of Columbia. In addition, the Chief Engineer/s shall possess at least three (3) years of recent (within the past five (5) years) experience in directing personnel who are responsible for operating and servicing of a building of relevant size, use, and scope within this contract. An exception to the requirement of possessing three (3) years of recent experience within the past five (5) years may be acceptable when the Chief Engineer/s demonstrates an exceptional or superior overall level of property operations management experience in the industry.

M.4.3.4 **(2 points) Qualifications of the Custodial Service Manager**

The Custodial Service Manager shall have at least three (3) years of recent supervisory experience (within the past five {5} years) in directing, operating, maintaining, and providing custodial services, managing supervisory control systems and other characteristics of custodial services for a building of relevant size, use, and scope within this contract. An exception to the requirement of possessing three (3) years of recent experience within the past five (5) years may be acceptable when the Custodial Service Manager/s demonstrates an exceptional

or superior overall level of property operations management experience in the industry.

M.4.4 PRICE (20 Points)

The price evaluation will be objective. The offeror/s with the lowest price on the base year and 4 option years for base services will receive the maximum price points. All other proposals will receive a proportionately lower total score. The following formula will be used to determine each offeror's evaluated price score:

$$\frac{\text{Lowest price proposal}}{\text{Price of proposal being evaluated}} \times \text{weight} = \text{Evaluated price score}$$

M.4.5 PREFERENCE (12 Points)

Preferences for Local Business, Disadvantaged Business, Resident-owned Business, Small Businesses, Longtime Resident Businesses, or Local Businesses with Principal Offices Located in an Enterprise Zone as stated in Section M.6.

M.4.6 TOTAL (112 Points)

Total points shall be the cumulative total of the offeror's technical criteria points, price criterion points and preference points, if any.

M.5 EVALUATION OF OPTION YEARS

The District will evaluate offers for award purposes by evaluating the total price for all options as well as the base year. Evaluation of options shall not obligate the District to exercise them. The total District's requirements may change during the option years. Quantities to be awarded will be determined at the time each option is exercised.

M.6 OPEN MARKET WITH SBE SUBCONTRACTING SET-ASIDE (SUPPLIES AND SERVICES)

M.6.1 Preferences for Local Business, Disadvantaged Business, Resident-owned Business, Small Businesses, Longtime Resident Businesses, or Local Businesses with Principal Offices Located in an Enterprise Zone.

Under the provisions of the "Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005", as amended, D.C. Official Code § 2-218.01 *et seq.* (the Act), the District shall apply preferences in evaluating proposals from businesses that are small, local, disadvantaged, resident-owned, longtime resident, veteran-owned, local manufacturing, or local with a principal office located in an enterprise zone of the District of Columbia.

M.6.1.1 Required Small Business Enterprise (SBE) Subcontracting Set-Aside

35% of the total dollar of this contract has been set-aside for performance through subcontracting with businesses certified by the Small and Local Business Opportunity Commission (SLBOC) or the Department of Small and Local Business

Development (DSLBD), as applicable, as small business enterprise. All Offerors responding to this solicitation shall submit with its proposal, a notarized statement detailing its subcontracting plan. Proposal responding to this RFP shall be deemed nonresponsive and shall be rejected if the Offeror fails to submit a subcontracting plan that is required by this solicitation. Once the plan is approved by the contracting officer, changes will only occur with the prior written approval of the contracting officer and the Director of DSLBD.

M.6.2 APPLICATION OF PREFERENCES

For evaluation purposes, the allowable preferences under the Act for this procurement shall be applicable to prime contractors as follows:

- M.6.2.1** Any prime contractor that is a small business enterprise (SBE) certified by the Department of Small and Local Business Development (DSLBD) will receive the addition of three points on a 100-point scale added to the overall score for proposals submitted by the SBE in response to this Request for Proposals (RFP).
- M.6.2.1** Any prime contractor that is a resident-owned business (ROB) certified by DSLBD will receive the addition of five points on a 100-point scale added to the overall score for proposals submitted by the ROB in response to this RFP.
- M.6.2.3** Any prime contractor that is a longtime resident business (LRB) certified by DSLBD will receive the addition of five points on a 100-point scale added to the overall score for proposals submitted by the LRB in response to this RFP.
- M.6.2.4** Any prime contractor that is a local business enterprise (LBE) certified by DSLBD will receive the addition of two points on a 100-point scale added to the overall score for proposals submitted by the LBE in response to this RFP.
- M.6.2.5** Any prime contractor that is a local business enterprise with its principal offices located in an enterprise zone (DZE) certified by DSLBD will receive the addition of two points on a 100-point scale added to the overall score for proposals submitted by the DZE in response to this RFP.
- M.6.2.6** Any prime contractor that is a disadvantaged business enterprise (DBE) certified by DSLBD will receive the addition of two points on a 100-point scale added to the overall score for proposals submitted by the DBE in response to this RFP.
- M.6.2.7** Any prime contractor that is a veteran-owned business (VOB) certified by DSLBD will receive the addition of two points on a 100-point scale added to the overall score for proposals submitted by the VOB in response to this RFP.
- M.6.2.8** Any prime contractor that is a local manufacturing business enterprise (LMBE) certified by DSLBD will receive the addition of two points on a 100-point scale added to the overall score for proposals submitted by the LMBE in response to this RFP.

M.6.3 MAXIMUM PREFERENCE AWARDED

Notwithstanding the availability of the preceding preferences, the maximum total preference to which a certified business enterprise is entitled under the Act is the equivalent of twelve (12) points on a 100-point scale for proposals submitted in response

to this RFP. There will be no preference awarded for subcontracting by the prime contractor with certified business enterprises.

M.6.4 PREFERENCES FOR CERTIFIED JOINT VENTURES

When DSLBD certifies a joint venture, the certified joint venture will receive preferences as a prime contractor for categories in which the joint venture and the certified joint venture partner are certified, subject to the maximum preference limitation set forth in the preceding paragraph.

M.6.5 Verification of Offeror's Certification as a Certified Business Enterprise

M.6.5.1 Any vendor seeking to receive preferences on this solicitation must be certified at the time of submission of its proposal. The contracting officer will verify the offeror's certification with DSLBD, and the offeror should not submit with its proposal any documentation regarding its certification as a certified business enterprise.

M.6.5.2 Any vendor seeking certification or provisional certification in order to receive preferences under this solicitation should contact the:

Department of Small and Local Business Development
ATTN: CBE Certification Program
441 Fourth Street, NW, Suite 970N
Washington DC 20001

M.6.5.3 All vendors are encouraged to contact DSLBD at (202) 727-3900 if additional information is required on certification procedures and requirements.

M.6.6 SUBCONTRACTING PLAN

Each subcontracting plan shall include the following:

M.6.6.1 A description of the goods and services to be provided by SBEs or, if insufficient qualified SBEs are available, by any certified business enterprises;

M.6.6.2 A statement of the dollar value of the proposal that pertains to the subcontracts to be performed by the SBEs or, if insufficient qualified SBEs are available, by any certified business enterprises;

M.6.6.3 The names and addresses of all proposed subcontractors who are SBEs or, if insufficient SBEs are available, who are certified business enterprises;

M.6.6.4 The name of the individual employed by the prime contractor who will administer the subcontracting plan, and a description of the duties of the individual;

M.6.6.5 A description of the efforts the prime contractor will make to ensure that SBEs, or, if insufficient SBEs are available, that certified business enterprises will have an equitable opportunity to compete for subcontracts;

M.6.6.6 In all subcontracts that offer further subcontracting opportunities, assurances that the prime contractor will include a statement, approved by the contracting officer, that the subcontractor will adopt a subcontracting plan similar to the subcontracting plan required by the contract;

M.6.6.7 Assurances that the prime contractor will cooperate in any studies or surveys that may be required by the contracting officer, and submit periodic reports, requested by the contracting officer, to allow the District to determine the extent of compliance by the prime contractor with the subcontracting plan;

M.6.6.8 A list of the type of records the prime contractor will maintain to demonstrate procedures adopted to comply with the requirements set forth in the subcontracting plan, and assurances that the prime contractor will make such records available for review upon the District's request; and

M.6.6.9 A description of the prime contractor's recent effort to locate SBEs or, if insufficient SBEs are available, certified business enterprises and to award subcontracts to them.

M.6.7 COMPLIANCE REPORTS

By the 21st of every month following the execution of the contract, the prime contractor shall submit to the contracting officer and the Director of DSLBD a compliance report detailing the contractor's compliance, for the preceding month, with the subcontracting requirements of the contract. The monthly compliance report shall include the following information:

M.6.7.1 The dollar amount of the contract or procurement;

M.6.7.2 A brief description of the goods procured or the services contracted for;

M.6.7.3 The name and address of the business enterprise from which the goods were procured or services contracted;

M.6.7.4 Whether the subcontractors to the contract are currently certified business enterprises;

M.6.7.5 The dollar percentage of the contract or procurement awarded to SBEs, or if insufficient SBEs, to other certified business enterprises;

M.6.7.6 A description of the activities the contractor engaged in, in order to achieve the subcontracting requirements set forth in section M.6.1.1; and

M.6.7.7 A description of any changes to the activities the contractor intends to make by the next month to achieve the requirements set forth in section M.6.1.1.

M.6.8 ENFORCEMENT AND PENALTIES FOR BREACH OF SUBCONTRACTING PLAN

M.6.8.1 If during the performance of this contract, the contractor fails to comply with the subcontracting plan submitted in accordance with the requirements of this contract, and as approved by the contracting officer and the Director of DSLBD, and the contracting officer determines the contractor's failure to be a material breach of the contract, the contracting officer shall have cause to terminate the contract under the default clause of the Standard Contract Provisions.

M.6.8.2 In addition, the willful breach by a contractor of a subcontracting plan for utilization of certified business enterprises in the performance of a contract, the failure to submit any required subcontracting plan monitoring or compliance report, or the deliberate submission of falsified data may be enforced by DSLBD through the imposition of penalties, including monetary fines of \$15,000 or 5% of the total amount of the work that the contractor was to subcontract to certified business enterprises, whichever is greater, for each such breach, failure, or falsified submission.

M.7 EVALUATION OF PROMPT PAYMENT DISCOUNT

M.7.1 Prompt payment discounts shall not be considered in the evaluation of offers. However, any discount offered will form a part of the award and will be taken by the District if payment is made within the discount period specified by the offeror.

M.7.2 In connection with any discount offered, time will be computed from the date of delivery of the supplies to carrier when delivery and acceptance are at point of origin, or from date of delivery at destination when delivery, installation and acceptance are at that, or from the date correct invoice or voucher is received in the office specified by the District, if the latter date is later than date of delivery. Payment is deemed to be made for the purpose of earning the discount on the date of mailing of the District check.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
 OFFICE OF PROPERTY MANAGEMENT
 Contracting and Procurement Division



SIGN-IN SHEET
 PRE-PROPOSAL CONFERENCE
 MAY 13, 2010, 9:30 AM
 ONE JUDICIARY SQUARE BUILDING

Name	Company	Phone Number	E-mail Address
Matthew Wolfe	Metro waste	202-498-4857	MWolfe@resl.com
Michael Grillo	Metro waste	202-439-3621	mgrillo@resl.com
Carin Clark	MORNA Blohm	240-216-8734	Carin.Clark@getmana.com
Edun Hall	R 3k Janitorial	202-723-4864	ccc
Ty Simpson	Spectrum Management	202-546-2080	gtsimpson@spectrumwdc.com
Mike Cain	Boland	240-417-2397	mike.cain@boland.com
Charles Mall	Trinity	202-419-9423	CHARLED00@YAHOO.COM
Vik Singh	Specialty Construction	202-832-7250	VIK@SpecialtyConstruction.net
Yolanda Wallace	Capitol Hill Cleaning Svc	UL 4594442	Caphilcs@hotmail.com / www.cleaner.com
Rib Favate/la	Western Pest Svc	301-441-9911	Rfavate/la@westernpest.com
Cary M. Butler	TRICON Chemical Corp	301-420-8506	Cbutler@Tricon.com
Norbert Thompson	Urban Service	(202) 243-7324	Nthompson@urbanssc.com

GOVERNMENT OF THE DISTRICT OF COLUMBIA
 OFFICE OF PROPERTY MANAGEMENT
 Contracting and Procurement Division



SIGN-IN SHEET
 PRE-PROPOSAL CONFERENCE
 MAY 13, 2010, 9:30 AM
 ONE JUDICIARY SQUARE BUILDING

Name	Company	Phone Number	E-mail Address
CHANCEY MAYFIELD	Trinity II - PPM-Global JV	313-221-1270	CMayfield@PPM-Global.com
JOHN ANTONIO	Seminole Elevator Corp.	301-419-7771	John.Antonio@Seminole.com
Nora Velásquez	USF	202-631-5782	nora.velasquez@USfacilities.com
PATRICK WCRNE	Trinity II - PPM-Global JV	240 620-6527	Patrick.Wcrne@Trinity II Corp.com
JOE MURTHA	GSH GROUP	973 227 5515	JOSEPH.MURTHA@GSHGROUP.COM
Rod Campbell	Cascade Water Servi.	202-581-7333	rcampbell@cascadewater.com
Anthony Best	AH Jordan Plumbing	202 529-1058	AH Jordan Plumbing@Verizon.net
JA-SAN STREET	PEPCO	301-429-1533	JStreet@Pgov.com
Mike Blaski	Ponohoe	202-625-5550	michaelpe@ponohoe.com
Sherry Newman	GS Group	203-642-1601	Sherry.Newman@gsigroup.com
BARBARA NICHOLS	Pepco Energy	202841-5774	bnichols@pepcoenergy.com
LESLIE CRIERIE	ELEVATOR CONTROL Serv.	301-568-9300	LESELEVATORCONTROLSERVICE.COM

GOVERNMENT OF THE DISTRICT OF COLUMBIA
 OFFICE OF PROPERTY MANAGEMENT
 Contracting and Procurement Division



SIGN-IN SHEET
 PRE-PROPOSAL CONFERENCE
 MAY 13, 2010, 9:30 AM
 ONE JUDICIARY SQUARE BUILDING

Name	Company	Phone Number	E-mail Address
George Chivers	Capital	410 989 5083	George W. Chivers at Yahoo.com
Charrel Johnson	114 Consulting	240-644-8714	ajohnson@capsonce.com
Jay Knick	Pepco Gov. Services	301-429-1533	Jknick@pgov.com
Tanya Forbes	Melroseblum Bldg Serv	202-279-1300	MRS INC @ GMAIL.COM
Osie Combs	11	11	
Eric Strack	Complete Building Services www.cleancityllc.com	202-625-4164	ERICS @ DOVHOO.COM
OSIE COMBS	CLEAN CITY LLC	202-635-3107	ocombs@cleancity.com
George Aninwene	ARD / RAI	202-731-3119	georgeaninwene@hotmail.com
LAKISHA WILLIAMS	Johnson Controls Inc	240 372-3883	Lakisha.p.williams@jci.com
Howard Staley	Johnson Controls	301 525-6768	howard.v.staley@jci.com
JAHME CHAR	TK Services Inc	703-778-3328	jcharo@tkservicesinc.com
Margaret Kennedy	TK Services Inc	703-778-3319	mkenneady@tkservicesinc.com

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Name	Company	Phone Number	E-mail Address
Doris Edwards	Blanchard's Contract	202-220-3010	dledwards@blanchardcontracting.com
Mark Crockett	Crockett facilities	301 262-2771	markc@crockett-facilities.com
John Bridges	Trinity II PPM-Global JV	202-562-9262	pmcray@trinityllcorp.com
Harold Simmons	Trinity II PPM-Global JV	202 562-9262	hsimmons@trinityllcorp.com
Michael Radice	Radice Enterprises	301-674-8779	MRADICE@RADICEENTERPRISES.COM
John Gaudin	Trinity III PPM-Global JV	202-562-9262	pmcray@trinityllcorp.com
Harry Uman	Dozier Technologies	202-669-4487	Robert@Dozier-Tech.com
Victor Moran	Vador Ventures	202 722 2240	VM@TQservices.BIZ
Donald Johnson	Adcock Systems	240 682 6670	djohnson@adcocksystems.com
Hakim Akinbi	Infinity Solutions	202 756-2235	HAKIMBI@InfinitySolutionsinc.com
Maddene Abel	Stoladi Gout. Group	202-785-5801	maddie@stoladi.com
Jim Chase	Berry Water Treat	240 442 7208	jchase@berrywater.com

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Name	Company	Phone Number	E-mail Address
LIZA GONZALES	SERVUS MAT CORP	703-278-8752	lgonzales@servuscorp.com
Star Robinson	American Pest Management	410-900-2125	S.ROBINSON@AMERICANPEST.NET
STUART KEY	EAST COAST FIRE PART.	410-787-3686	SLEVIN@ECP.COM
WILLIAM WOOD	USF	202-248-5040	WILLIAM.WOOD@USFACILITIES.COM
TYRANCE JONES	INTERFACE FIRE ALARMS & ELEC. SERV.	202-544-9638	wiremetowork@verizon.net
LaMar LaSater	I/O Consulting, Inc.	202-832-4346	L.LaSater@iioei.com
DAVID YOUNG	Squeaky Clean	202-274-2536	dyoung@squeakyclean.net
Chad Clark	Mister Klean	703-719-6900 ext 32	Chad.Clark@misterklean.com
Tommy Shapiro	Mister Klean	703-719-6900 ext 20	tommy.shapiro@misterklean.com
Herman Wood	US Facilities, Inc.	215-564-1448 x 111	Herman.Wood@usfacilities.com
Emil Kneis	ASHLAND HERCULES WATER	443-336-7053	emil.kneis@ashland.com
Wendell R Ashley	US FACILITIES, INC.	301-627-5949	wendellashley27@comcast.net

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Name	Company	Phone Number	E-mail Address
Izadi K. Bonney	Bonney Insulation	202-210-5349	jbonney@Starpower.net
Matt Dawson	Mona Electric	240-832-7234	Matt-dawson@getmona.com
Patric	Trinity		
Narcelos Assegabin	Access Enterprises	202-345-0768	narcelos@accessenterprises.com
Sosa Reyes R.R.		202 723-4864	RRSan@aol.com
Michael Hines			
Michael Hines	Integrity Corp	301-424-8405	mihines@integrity-corp.com
James Ross Wilson	Voron Ventures Inc	202 722 2240	JRWIEGGER@AOL.COM
Joyce Scott	United General Contr	202-526-2101	UnitedFlash@aol.com
OCombs	THE VITEC GROUP, INC	703 785 8863	OCombs@aol.com

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Name	Company	Phone Number	E-mail Address
OLUSOLA AKINLEYE	GSI-ELCO, JV GENERAL SERVICES - ELLIOTT-LEWIS, JV	202 545-0127	info@gsielco.walco.com
Tony Lopez	GSI-ELCO, JV	267-228-8605	tlopez@elliottlewis.com
Johnathan Boblar	RSC	202-398-7957	Johnathan_Boblar@RSCcompany.com
Ron Price	NSC	202-610-7344	rprice@nationalservicecontractors.com
Ryan Howard	PTI	9734181642	R.Martin@Pr.1.com (T-1)@pti.com
SAND GUARANTEED	CTSI	410-379-0080	SANDGUAR@CTSI-F77.COM
Kang Youn	Murichian	703-772-3539	
Kenny Ko	Murichian	702-350-2078	Kennyko1@yahoo.com
Terry Hong	Golden Gate Service	703-425-6200	terryhong@goldengate-service-inc.com
Jose Rivera	Golden Gate Service	703-425-6200	JRIVERA@GoldengateService.com
Angela Quesada	T4G Cleaning LLC	202 585-3307	angofus@shingtoide.com