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|---|-----------------------------------|--|--|------------------------|
| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | 1. Contract Number DCAM-2010-R-0126 | Page of Pages 1 8 |
| 2. Amendment/Modification Number DCAM-2010-R-0126-001 | 3. Effective Date May 12, 2010 | 4. Requisition/Purchase Request No. | 5. Solicitation Caption Energy Audits at Various District Government Facilities | |
| 6. Issued By: Code [] Department of Real Estate Services Contracting and Procurement Division 2000 14th Street, NW, Fifth Floor Washington, DC 20009 | | 7. Administered By (If other than line 6) Department of Real Estate Services Contracting and Procurement Division 2000 14th Street, NW, Fifth Floor Washington, DC 20009 | | |
| 8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) | | 9A. Amendment of Solicitation No. DCAM-2010-R-0126 | 9B. Dated (See Item 11) 4/28/2010 | |
| Code [] Facility [] | | 10A. Modification of Contract/Order No. | | |
| | | 10B. Dated (See Item 13) | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | |
| <input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | |
| 12. Accounting and Appropriation Data (If Required) | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14 | | | | |
| A. This change order is issued pursuant to: (Specify Authority) | | | | |
| The changes set forth in Item 14 are made in the contract/order no. in item 10A. | | | | |
| B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2. | | | | |
| C. This supplemental agreement is entered into pursuant to authority of: | | | | |
| D. Other (Specify type of modification and authority) | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office. | | | | |
| 14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The Subject solicitation is hereby amended as follows: | | | | |
| 1. Attachment A: Sign in sheet from pre proposal conference held on May 10, 2010 at 2:00 p.m. | | | | |
| 2. Attachment B: Past Performance Evaluation Form referenced in Section L.20.1.4 becomes Attachment J.11 | | | | |
| 3. Attachment C: Insert Attached Metropolitan Washington Council of Governments Rider Clause as new Section K.9 | | | | |
| 4. Page 1, Block 9 of the Solicitation is hereby corrected as follows: The date for receipt of proposals is May 28, 2010 by 2:00 p.m. local time. | | | | |
| 5. Attachment D: Preliminary questions and answers | | | | |
| 15A. Name and Title of Signer (Type or print) | | 16A. Name of Contracting Officer Diane Wooden | | |
| 15B. Name of Contractor (Signature of person authorized to sign) | 15C. Date Signed | 16B. District of Columbia <i>Diane Wooden</i> (Signature of Contracting Officer) | 16C. Date Signed 5/12/10 | |

| MEETING ATTENDEES - Project: DCAM-2010R-0126 Energy Audits | | Date: 5/10/10 | |
|--|------------------------------------|-------------------------------|----------------|
| NAME | COMPANY/DEPARTMENT | E-MAIL ADDRESS | PHONE NO. |
| Tom Blackliss | Entech Engineering | Tblackliss@entecheng.com | 610-373-6667 |
| Jeff Euclid | Entech Engineering | jeuclid@entecheng.com | 610 373 6667 |
| Ben Duffer | Firth & Gould | Benjamin.Duffer@fgold.com | 703 485 5404 |
| PETER DECKINGER | SETTY | Peter.settling@setty.com | 703 691-2115 |
| MICHAEL WOLFF | PSS | mwoff@projsolgroup.com | 703-563-0498 |
| Girard Gurgick | Calvert Jones | ggurgick@gmail.com | 703 302 9 944 |
| Hakim Akinbi | Infinity Solutions ^{INC.} | Hakinbi@InfinitySolutions.com | (202) 725-1593 |
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| Knutret uteboay | The Codrus Group | kuteboay@codrusgroup.com | 703-247-6138 |
| Victoria Kuechel | THE CODRUS GROUP | vkuechel@codrusgroup.com | 703 247 6138 |
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| Lloyd Wynn | ARI | lwynn123@comcast.net | 703 946 0986 |
| Eric Oliver | EMO Energy Solutions | emo@emoenergy.com | 703 205 0448 |
| Scott BELLMAN | .. | .. | .. |

PAST PERFORMANCE EVALUATION FORM

(Check appropriate box)

| Performance Elements | Excellent | Good | Acceptable | Poor | Unacceptable |
|------------------------------|-----------|------|------------|------|--------------|
| Quality of Services/ Work | | | | | |
| Timeliness of Performance | | | | | |
| Cost Control | | | | | |
| Business Relations | | | | | |
| Customer Satisfaction | | | | | |

1. Name & Title of Evaluator: _____
2. Signature of Evaluator: _____
3. Name of Organization: _____
4. Telephone Number of Evaluator: _____
5. State type of service received: _____
6. State Contract Number, Amount and period of Performance _____

7. Remarks on Excellent Performance: Provide data supporting this observation. Continue on separate sheet if needed)
8. Remarks on unacceptable performance: Provide data supporting this observation. (Continue on separate sheet if needed)

RATING GUIDELINES

Summarize Contractor performance in each of the rating areas. Assign each area a rating of 0 (Unacceptable), 1 (Poor), 2 (Acceptable), 3 (Good), 4(Excellent), or ++ (Plus). Use the following instructions a guidance in making these evaluations.

| | Quality Product/Service | Cost Control | Timeless of Performance | Business Relations |
|------------------------|--|---|--|--|
| | <ul style="list-style-type: none"> -Compliance with contract requirements -Accuracy of reports -Appropriateness of personnel -Technical excellence | <ul style="list-style-type: none"> -Within budget (over/ under target costs) -Current, accurate, and complete billings -Relationship of negated costs to actual -Cost efficiencies -Change order issue | <ul style="list-style-type: none"> -Meet Interim milestones -Reliable -Responsive to technical directions -Completed on time, including wrap-up and contract administration -No liquidated damages assessed | <ul style="list-style-type: none"> -Effective management -Businesslike correspondence -Responsive to contract requirements -Prompt notification of contract problems -Reasonable/cooperative -Flexible -Pro-active -effective contractor recommended solutions -Effective snail/small disadvantaged business Subcontracting program |
| 0. Zero | Nonconformances are comprises the achievement of contract requirements, despite use of Agency resources | Cost issues are comprising performance of contract requirements. | Delays are comprising the achievement of contract requirements, Despite use of Agency resources. | Response to inquiries, technical/ service/administrative issues is not effective and responsive. |
| 1, Unacceptable | Nonconformances require major Agency resources to ensure achievement of contract requirements. | Cost issues require major Agency resources to ensure achievement of contract requirements. | Delays require major Agency resources to ensure achievement of contract requirements. | response to inquiries, technical/ service/administrative issues is marginally effective and responsive. |
| 2. Poor | Nonconformances require minor Agency resources to ensure achievement of contract requirements. | Costs issues require minor Agency resources to ensure achievement of contract requirements. | Delays require minor Agency resources to ensure achievement of contract requirements. | Responses to inquiries, technical/ service/administrative issues is somewhat effective and responsive. |
| 3. Acceptable | Nonconformances do not impact achievement of contract requirements. | Cost issues do not impact achievement of contract requirements. | Delays do not impact achievement of contract requirements. | Responses to inquires, technical/ service/administrative issues is usually effective and responsive. |
| 4. Good | There are no quality problems. | There are no cost issues. | There are not delays. | Responses to inquiries, technical/ service/administrative issues is effective and responsive, |
| 5. Excellent | The contractor has demonstrated an exceptional performance level in some or all of the above categories. | | | |

K. 9 USE OF CONTRACT(S) BY MEMBERS COMPRISING THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS PURCHASING OFFICERS' COMMITTEE

- A. If authorized by the bidder(s), resultant contract(s) will be extended to any or all of the listed members as designated by the bidder to purchase at contract prices in accordance with contract terms.
- B. Any member utilizing such contract(s) will place its own order(s) directly with the successful contractor. There shall be no obligation on the part of any participating member to utilize the contract(s).
- C. A negative reply will not adversely affect consideration of your bid/proposal.
- D. It is the awarded vendor's responsibility to notify the members shown below of the availability of the Contract(s).
- E. Each participating jurisdiction has the option of executing a separate contract with the awardees'. Contracts entered into with a participating jurisdiction may contain general terms and conditions unique to that jurisdiction including, by way of illustration and not limitation, clauses covering minority participation, non-discrimination, indemnification, naming the jurisdiction as an additional insured under any required Comprehensive General Liability policies, and venue. If, when preparing such a contract, the general terms and conditions of a jurisdiction are unacceptable to the awardees', the awardees' may withdraw its extension of the award to that jurisdiction.
- F. The issuing jurisdiction shall not be held liable for any costs or damages incurred by another jurisdiction as a result of any award extended to that jurisdiction by the awardees'.

BIDDER'S AUTHORIZATION TO EXTEND CONTRACT:

YES NO JURISDICTION

- ___ Alexandria, Virginia
- ___ Alexandria Public Schools
- ___ Alexandria Sanitation Authority
- ___ Arlington County, Virginia
- ___ Arlington County Public Schools
- ___ Bowie, Maryland
- ___ Charles County Public Schools
- ___ College Park, Maryland
- ___ Culpeper County, Virginia
- ___ District of Columbia
- ___ District of Columbia Courts
- ___ District of Columbia Public Schools
- ___ District of Columbia Water & Sewer Auth.
- ___ Fairfax, Virginia
- ___ Fairfax County, Virginia
- ___ Fairfax County Water Authority
- ___ Falls Church, Virginia
- ___ Fauquier County Schools & Government, Virginia
- ___ Frederick, Maryland
- ___ Frederick County, Maryland
- ___ Gaithersburg, Maryland
- ___ Greenbelt, Maryland
- ___ Herndon, Virginia
- ___ Loudoun County
- ___ Loudoun County Public Schools
- ___ Loudoun County Sanitation Authority
- ___ Manassas, Virginia
- ___ City of Manassas Public Schools
- ___ Manassas Park, Virginia

YES NO JURISDICTION

- ___ Maryland-National Capital Park & Planning Comm.
- ___ Metropolitan Washington Airports Authority
- ___ Metropolitan Washington Council of Governments
- ___ Montgomery College
- ___ Montgomery County, Maryland
- ___ Montgomery County Public Schools
- ___ Prince George's County, Maryland
- ___ Prince George's Public Schools
- ___ Prince William County, Virginia
- ___ Prince William County Public Schools
- ___ Prince William County Service Authority
- ___ Rockville, Maryland
- ___ Spotsylvania County Schools
- ___ Stafford County, Virginia
- ___ Takoma Park, Maryland
- ___ Upper Occoquan Sewage Authority
- ___ Vienna, Virginia
- ___ Washington Metropolitan Area Transit Authority
- ___ Washington Suburban Sanitary Commission
- ___ Winchester, Virginia
- ___ Winchester Public Schools

Vendor Name/ Revised 5/12/10

Energy Audits at Various District Government Facilities

DCAM-2010-R-0126 Preliminary Questions and Answers

- (1). **Q:** How is Investment Grade Energy Audit defined?
A: The American Society of Heating, Refrigerating and Air Conditioning Engineers (ASHRAE) level 3 description.
- (2). **Q:** How many contracts will be awarded and can one contractor be awarded several contracts?
A: There will be four contracts awarded; no contractor will be awarded more than one contract. Contractors are free to bid on one or all portions of the Solicitation.
- (3). **Q:** Will historical data be provided and posted on the OCP website?
A: Historical data will be provided to the selected contractors