

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: DCKT-2012-F-0029

CAPTION: Vehicle Reservation System

PROPOSED CONTRACTOR: Mobility Inc. dba Zipcar Inc.

PROGRAM AGENCY: Department of Public Works (DPW)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

DPW has a continued need for the use of the Contractor's vehicles-on-demand technology to manage the District's Fleet Share Program.

3. ESTIMATED REASONABLE PRICE:

The estimated contract amount is \$106,260.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. The current contract with Mobility expires on January 6, 2012. DPW is in the process of developing a new scope of work. DPW has a need for uninterrupted service while a new solicitation is being developed.
- B. Mobility, Inc. dba Zipcar Inc. currently has a contract with the Federal Government.
- C. The current system that is installed in the Department of Public Works vehicles is a Mobility Inc. system. Reprogramming this system to communicate with another contractor's system, would involve replacing parts that are already installed with new parts and reprogramming the internal computer system. Therefore, it is impractical to switch to a new contractor at this time.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

William Howland
Director, DPW

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer