

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

Contract No.: RQ750393

Caption: Parent Survey

Proposed Contractor: Utah State University, The Center for Technical Assistance for Excellence in Special Education (TAESE)/Mountain Plains Regional Resource Center (MPRRC)

Program Agency: Office of the State Superintendent of Education – Office of Special Education Programs

FINDINGS

1. Authorization:

DC Official Code § 2-303.05(a)(1) and 27 DCMR 1702.2.

2. Minimum Need:

The Office of the State Superintendent of Education, Office of Special Education Programs has a requirement for a Contractor to provide the creation and analyzation of parent surveys that meet the US Department of Education requirements to improve programs and services for infants, toddlers, children, and youth with disabilities.

The period of performance is Date of Award through September 30, 2012.

3. Background:

TAESE is a U.S. Department of Education, Office of Special Education Programs funded project that helps build the capacity of State Education Agencies and Lead Agencies in improving programs and services for infants, toddlers, children and youth with disabilities. TAESE is the technical assistance division of the Center for Persons with Disabilities at Utah State University and is highly recommended by the U.S. Department of Education, Office of Special Education Programs for states completing their Annual Performance Report. The Center has been established by the U.S. Department of Education, Office of Special Education Programs to build State, district, and school capacity for identifying, adapting, and sustaining effective school wide disciplinary practices.

4. Estimated Reasonable Price:

The estimated fair and reasonable price is \$17,500.00.

5. Facts Which Justify Sole Source Procurement:

TAESE is a U.S Department of Education, Office of Special Education Programs funded project that helps build the capacity of State Education Agencies and Lead Agencies in improving programs and services for infants, toddlers, children and youth with disabilities.

Utah State University, The Center for Technical Assistance for Excellence in Special Education (TAESE) is one of six Regional Resource Centers and is part of the Federal and Regional Resource Centers Network (RRFC), which was established by the Federal Government specifically to provide services directly related to assisting the 50 states, the District of Columbia, the U.S. Trust Territories, and the schools of the Bureau of Indian Affairs (BIA) provide the required program services identified in their Annual Performance Report.

The Mountain Plains Regional Resource Center (MPRRC) is part of the Center for Technical Assistance for Excellence in Special Education (TAESE), which is the technical assistance division of the Center for Persons with Disabilities at Utah State University. MPRRC is the regional resource center that provides technical assistance to state early intervention lead agencies, departments of education and other related state agencies in this region (Delaware, Kentucky, Maryland, North Carolina, South Carolina, Tennessee, Virginia, West Virginia and the **District of Columbia**).

TAESE will create/analyze the parent survey that meets all of the USDOE-OSEP required specifications and it helps states and territories build the capacity to improve programs and services for infants, toddlers, children and youth with disabilities. TAESE is the technical assistance division of the Center for Persons with Disabilities at Utah State University and is highly recommended by the U.S. Department of Education, Office of Special Education Programs for states completing their Annual Performance Report.

6. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Director, State Superintendent of Education

7. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer