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**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**Contract No.:** XXXX

**Contract Caption:** Ariba 9r1 Upgrade/EBS Integration

**Proposed Contractor:** Ariba, Inc.

**Agency:** DC Office of the Chief Technology Officer (OCTO)

**AUTHORIZATION:**

DC Official Code § 2-354.04

**MINIMUM NEED:**

The Government of the District of Columbia ( “District” ), Office of Contracting and Procurement (“OCP”), on behalf of the Office of the Chief Technology Officer ( “OCTO”) is seeking a Contractor to execute the technical upgrade of the Procurement Automated Support System (“PASS”) and integrate PASS with the Oracle Financials eBusiness Suite (“EBS”). PASS is built on the Ariba Spend Management software suite. The current instance of Ariba must be upgraded from Buyer version 8.2.2 to 9r1. In addition to the upgrade and integration, the contractor shall perform support activities, including data conversion, documentation and technical training. The period of performance is one year from the date of award.

**ESTIMATED FAIR AND REASONABLE PRICE:**

The District has determined that the estimated fair and reasonable price of the execution of this upgrade is \$2,600,000.00

**FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:**

Ariba, Inc. is the only source providing the software engineering services that meet the OCTO established standard for the presently in-place automated procurement system (PASS) which was purchased in 2002 from Ariba, Inc. Because PASS is built on Ariba products, only Ariba, Inc. has the capacity and expertise to perform the upgrade of the application. Therefore, selection of other vendors’ products and services would not service the best interest of the District.

In 2010, OCFO announced a replacement to the District's financial system, SOAR. Because PASS is tightly integrated with SOAR, a new integration layer is required to replace the PASS-SOAR interface with an interface that connects PASS to EBS. In order to complete the integration between PASS and EBS, the core Ariba software must be upgraded for the following reasons:

- A. Integration technologies have advanced since the initial 2002 implementation. In order to integrate PASS with EBS, a core Ariba upgrade is required to build this integration.
- B. OCTO has developed a Unified Computing Platform (UCP), which takes advantage of open-source technologies and allows OCTO to share resources among applications, reducing operational costs. This upgrade is required to move PASS to the UCP.
- C. The User Interface (UI) in the new Ariba version is greatly improved over the version currently installed and has a unified look-and-feel with the Sourcing module installed in 2010, promoting ease-of-use and a faster transaction entry time. Search engines are greatly improved, and enhanced reporting capabilities are examples of the benefits of the new user interface.

**CERTIFICATION BY AGENCY HEAD:**

I certify that the above findings are correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert Mancini  
Chief Technology Officer

**Contracting Officer Certification**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited statutory authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract with Ariba, Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Priscilla Mack  
Contracting Officer

**DETERMINATION**

Based on the above findings, and in accordance with the authority of DC Official Code §2-354.04, it is hereby determined that the subject sole source contract be approved.

\_\_\_\_\_  
Date

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James D. Staton Jr.  
Office of Contracting and Procurement  
Chief Procurement Officer