

**DETERMINATIONS AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

AGENCY: Office of Police Complaints (OPC)
CONTRACT NO.: RQ757314
CAPTION: Silver MS SQL Server Administration and Support
PROPOSED CONTRACTOR: Metro Data Networks, LLC

FINDINGS

1. AUTHORIZATION:

D.C. Official Code 2-303.05 (a) (1), 27 DCMR 1702.3

2. MINIMUM NEED:

The Office of Police Complaints (OPC) has a requirement for annual Silver MS SQL Server Administration and Support. The period of performance shall be Date of Award through September 30, 2012.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable cost of the contract is \$8,160.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. Metro Data Networks, LLC (MDN) has provided support to OPC/s complaint management database, IPro since FY 2003. During this time, MDN installed and launched IPro for OPC's use and has provided support and maintenance for the application for the past three years. As a result of this work, MDN is very knowledgeable about IPro and OPC's IT infrastructure.
- B. The uninterrupted, day-to-day operation of IPro is critical to the operation of the agency, and having a vendor that is familiar with the software and its maintenance, and can respond to emergencies when they arise, is of the highest importance to the agency. There is no room for error or delay in providing this type of IT support because this may lead to a significant disruption of OPC's ability to carry out its work.

- C. The experience and knowledge that MDN has developed has put it significantly ahead of any other vendor, and changing vendors at this juncture could put OPC's basic operation at risk.
- D. In addition, MDN has proposed rates that are at or below those contained in various GSA contracts, including the SAIC Contract No. GS-35F-4461G.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Philip K. Eure, Executive Director
Office of Police Complaints

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it not feasible or practical to invoke the competitive bedding process under Section 303 of the District of Columbia Procurement Act of 1985 (D.C. Law 6-85; D.C. Official Code 2-303.03). Accordingly, I determined that the District is justified in using the sole source method of procurement.

Date

Priscilla Mack
Contracting Officer