

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**PROGRAM AGENCY:** District Department of Health  
**CONTRACTING AGENCY:** Office of Contracting and Procurement  
**CONTRACT NO.:** RQ753486  
**CAPTION:** HealthCare Associated Infections - Data Validation  
**PROPOSED CONTRACTOR:**

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1702

**2. MINIMUM NEED:**

The District of Columbia Department of Health (DCDOH), Health Emergency Preparedness and Response Administration (HEPRA), Division of Epidemiology-Disease Surveillance (DE-DSI) requires a contractor to work with hospitals in the District of Columbia on a Healthcare Associated Infections (HAIs) data validation project.

**3. ESTIMATED REASONABLE PRICE:**

The fair and reasonable price to provide the required service is \$144,905.00.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The Grant Award No. 3U50CI000487-03S1 Revised from the Center for Disease Control and Prevention references the Association of Professionals in Infection Control (APIC) as the vendor listed for the contractual work needed to fulfill the services and terms and conditions of the grant (Attachment 1, Section IV, Paragraph 1). See also attached letter dated May 27, 2011 (Attachment 2).

The vendor has created a resource tool for Infection Preventionist which will be utilized in the fulfillment of the services named the APIC Text. In addition, the courses/training (EPI 101 and EPI 102) that DOH is requesting is proprietary property owned by APIC.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mohammad N. Akhter, M.D., MPH  
Director, DC Department of Health

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerome Johnson  
Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 303 of the District of Columbia Procurement Practices Act of 1985 (D.C. Law 6-85; D.C. Official Code § 2-303.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
James D. Staton, Jr.  
Chief Procurement Officer  
Office of Contracting and Procurement

