

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: CW32709
CAPTION: Fuel Rings
PROPOSED CONTRACTOR: EJ Ward
PROGRAM AGENCY: Department of Public Works

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia Department of Public Works (DPW) requires a contractor to provide fuel rings compatible with the existing fuel management system at DPW fueling stations. DPW policy requires all newly acquired vehicles have a fuel ring installed.

3. ESTIMATED REASONABLE PRICE:

\$250,000 based on unit prices under the current contract.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. DPW has been procuring EJ Ward fuel rings under an existing contract. District owned and leased vehicles are equipped with these rings in order to monitor fuel consumption.
- B. DPW currently has the EJ Ward fuel management system and software installed at its fuel sites.
- C. Only EJ Ward rings are compatible with the existing EJ Ward fuel management system. See attached memo from the District's Fuel Management Officer.
- D. It is cost prohibited and not practical to replace the current fuel management system.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

William Howland Jr.
Director

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Gena Johnson
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer