

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

**CONTRACT NO: DCRL-2016-A-0076
CAPTION: VIRGINIA LICENSE AND PLACEMENT
PROPOSED CONTRACTOR: ADOR CHILD & FAMILY SERVICES
PROGRAM AGENCY: CHILD AND FAMILY SERVICES AGENCY**

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304; 1702 and 1700

2. MINIMUM NEED:

Child and Family Services Agency (CFSA) has an urgent need for Virginia license and placement services. The contractor shall provide Virginia license and placement services that include a foster home setting for M. Bennett with intensive specialized services.

3. ESTIMATED REASONABLE PRICE:

\$100,000.00 NOT TO EXCEED (NTE)

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

On January 14, 2016 CFSA's hotline was contacted by Children's National Medical Center (CNMC) regarding M. Bennett's current medical condition, based on the hotline report M. Bennett was seriously injured suffering from fractured ribs and pelvic fractures caused by blunt force trauma.

After further research, it was discovered, there is a significant history with the agency dating back to March 2010 with M. B. receiving medical attention at CNMC regarding unexplained injuries.

On January 22, 2016, M. B. was removed from parents and has been alternating between Hospital for Sick Children (HSC) and Children's National Medical Center (CNMC) for surgical procedures as well as treatment for injuries.

M. B. is scheduled for release from the hospital on May 30th, 2016. CFSA has identified the Great Aunt who resides in Virginia as a top choice for temporary placement. In order for the youth to be placed in the identified Great Aunt's home, the home must be licensed as a kinship placement by a child placing agency licensed in Virginia. The identified kin, had already begun the licensing process by ADORE and has been cleared as of May 20, 2016. CFSA does not currently have a home license contract for the state of Virginia and the process to contract with outside firms could not be met before scheduled release date from the hospital. ADORE is the only entity that can provide the required services in the timeframe specified, in the event of advertisement and

relicensing of the identified kin home with another licensed agency in Virginia would delay placement of child for up to six(6) months.

Therefore, it is in the best interest of the District to proceed with acquiring the services from the above referenced provider. Failure to secure this care poses an imminent threat to the health, safety and welfare of this youth.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Tara Sigamoni
Agency Chief Contracting Officer

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

7. DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). I further find that the contractor listed above has been mandated by the Superior Court of the District of Columbia Family Court. Accordingly, I determine that the District is justified in using the sole source method of procurement.

Tara Sigamoni
Agency Chief Contracting Officer

Date