DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

REQUISITION NO: RQ768636
CAPTION: Service, Repairs and Supplies for Emergency Operations
PROPOSED CONTRACTOR: Vermeer Mid Atlantic, Inc.
PROGRAM AGENCY: Department of Transportation Urban Forestry Administration
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700

1. **MINIMUM NEED:**
   The Government of the District of Columbia, Office of Contracting and Procurement, on behalf of the Department of Transportation, Urban Forestry Administration, is seeking service, repairs and supplies for Chippers and Stump Grinders for Emergency Operations.

2. **ESTIMATED REASONABLE PRICE:**
   The estimated fair and reasonable price is $6,000.00

3. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**
   Vermeer Mid Atlantic in Annapolis Junction, Maryland is in full service dealership of Vermeer equipment for both arborist and underground construction contractors. They are the sole supplier of OEM Vermeer equipment, parts and accessories in the Baltimore/Washington region. Parts or Services from any vendor other than Vermeer during the warranty periods could void future warranty repairs on the unit. Vermeer Mid Atlantic, Inc. territory covers all of Maryland, Washington, D.C., and Delaware.

   On April 13, 2012 a market survey was conducted Bandit Industries, Inc., Sears and Vermeer Mid Atlantic, Inc. was contacted, Vermeer Mid Atlantic was the only company who responded.

4. **CERTIFICATION BY AGENCY HEAD**

   I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Terry L. Bellamy Director,
Department of Transportation

5. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date	James Roberts Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date	James D. Staton, Jr. Chief Procurement Officer