

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**Agency:** Department of Behavioral Health

**Contract Number:** RM-17-SS-008-BY0-MA

**Services:** Annual Maintenance for Network of Care Website

**Contractor:** Trilogy Integrated Resources LLC  
1101 5<sup>TH</sup> Avenue, Suite 250  
San Rafael, CA 94901

**FINDINGS**

**1. AUTHORIZATION:**

D.C Code § 2-354.04; DCMR § 1701 and 2005.2 (b)

**2 MINIMUM NEED:**

The District of Columbia, Office of Contracting and Procurement on behalf of the Department of Behavioral Health (DBH) has a continuing need for the Contractor to provide Annual Maintenance on the existing Website for Network of Care Web-Based Resource Directory of Mental Health and other associated Services developed by Trilogy Integrated Services.

**3. ESTIMATED FAIR AND REASONABLE PRICE:**

The Estimated Price to provide the Annual Maintenance of the website is \$36,000.00. This estimated cost is comparable to current and previous Technological Support Contracts. The estimated Pricing is considered to be Fair and Reasonable based upon the technology, maintenance and applications being provided under the Network of Care Behavioral Health product offered by the Contractor.

Market research indicates the Network of Care website product and related services is a niche market that state/counties obtain through sole source procurements. The website code and other critical maintenance tasks are proprietary in nature.

The Period of Performance shall be from One Year from the Date of Award.

**4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:**

- Trilogy Integrated Resources has developed a unique product called Network of Care (NOC) that offers government-sponsored web sites that provide access to Comprehensive Community Services, Information, Support, Advocacy, News and Assistance on a Local level. The applications include a Call Center, eLearning Technology and Comprehensive and current Health Data. The unique website was specifically recommended to all states and counties by the President's New Freedom Commission on Mental Health. Trilogy developed a custom Network of Care website for the Department of Behavioral Health to

help fulfill some of the agency's requirements set forth in the South Capitol Street Memorial Act of 2012, enacted by the Council of District of Columbia. Since, Trilogy constructed, designed, own and houses the website; they are the only Contractor that can provide Annual Maintenance and support.

- According to DBH program records, Trilogy was selected for this procurement after a draft website and resource guide were developed by a District agency and was deemed unacceptable as the site did not meet the law and agency requirements.
- In providing ongoing maintenance and updates of the NOC website, every 90 days, the agency representatives receive correspondence from Trilogy to review their program entries on the website and submit updates. Additionally, updates may be submitted at any time to Trilogy directly through the website.
- Collaborative relationships have been fostered with other District of Columbia government agencies around the use of the information of the listings of the website which are maintained in an updated and current manner.
- The Network of Care website and related IT applications services includes the Contractor maintaining the existing Network of Care Web-Based Resource Directory of Behavioral Health and other associated Services developed by Trilogy Integrated Services which fulfills an existing District need and it would be the most advantageous way to fulfill the District need.
- Trilogy Integrated Resources is a leader in providing the unique Network of Care IT solution. The product is procured as a sole source procurement upon OCP research as the Contractor has successfully developed, implemented and maintained their IT solution successfully.
- Maryland, California, Hawaii and many other states/counties utilize Trilogy's product which provides resources, newsfeeds, data reporting and many useful mental, substance and behavioral health informational resources through their network of care product.

- Failure to proceed with this Sole Source Procurement shall result in The Department of Behavioral Health being non-compliant with the South Capitol Street Memorial Act of 2012 enacted by the Council of District of Columbia.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Dr. Tanya Royster, Agency Director  
Department of Behavioral Health

\_\_\_\_\_  
Date

**6. CERTIFICATION BY CONTRACT SPECIALIST**

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Meredith Alexander  
Contract Specialist

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

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Margaret Desper, CPPB  
Contracting Officer

\_\_\_\_\_  
Date