

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: CW32702
CAPTION: Preventive Maintenance and
Repair of Surveillance Camera
Networks

PROPOSED CONTRACTOR: ICI Systems, Inc.

PROGRAM AGENCY: Department of Public Works

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

The Department of Public Works (DPW) has a continued need to have a preventive maintenance, monitoring and repair of all hardware and software associated with the Surveillance Camera Networks located at various DPW facilities through September 30, 2020.

3. **ESTIMATED REASONABLE PRICE:**

NTE\$106,640.00

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- A. ICI Systems, Inc. was previously awarded Contract No. CW32702 on October 27th, 2014, as a result of a competitive solicitation, based on functional specifications, requiring a Contractor provide Preventive Maintenance & Repair of Surveillance Camera Networks located at various DPW facilities. The contract expired October 26, 2019 and DPW requires the vendor to continue rendering services through September 30, 2020.
- B. Over the past seven (7) years, ICI Systems, Inc. developed software and management processes and integrated a traditional surveillance system with cloud-based surveillance system for DPW. The firm has also developed in-house tools and procedures that allow ICI Systems to effectively maintain the system. No other firm has the proprietary knowledge of the firm's in-house surveillance system.

- C. ICI Systems, Inc. is the sole manufacturer and service provider for the software Developed, installed, and Preventive Maintenance and Repairs made of the Surveillance Camera Networks located at various DPW facilities.
- D. OCP has reviewed the Contractor's quote and based on previous contract pricing, the price for is determined reasonable.
- E. ICI Systems, Inc. will continue rendering services to ensure no lapse in service to allow time for a solicitation, with updated technology requirements to be developed, issued, and awarded by November 25, 2019.
- F. For the reasons stated above, the District did not conduct a market survey.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

Date

Christopher Geldart
Director
Department of Public Works

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that (no response was received) (the response received was rejected because _____). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Courtney B. Lattimore
Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter
Chief Procurement Officer
Office of Contracting and Procurement