

**DETERMINATION AND FINDINGS**  
**FOR**  
**SOLE SOURCE EXTENSION OF CONTRACT**

Contract No.: CW12929  
Caption: Inmate Telephone Services  
Proposed Contractor: Inmate Telephone Inc.  
Program Agency: Department of Corrections (DOC)

**Findings**

**1. Authorization**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.6(b)

**2. Minimum Need**

The Office of Contracting and Procurement, on behalf of the Department of Corrections is seeking to extend the current contract with Inmate Telephone, Inc. to provide and operate inmate telephone services to avoid a disruption in services.

**3. Estimated Fair and Reasonable Cost**

The estimated fair and reasonable price to provide the required services for the period January 8, 2015 through September 30, 2015 is at no cost to the district.

**4. Facts that Justify a Sole Source Procurement**

- A. The current contract expires on January 7, 2015.
- B. The District of Columbia Department of Corrections (DOC) provides public safety by ensuring the safe, secure and humane confinement of male and female pretrial detainees, sentenced misdemeanants and short term sentenced felons, as well as sentenced felons pending transfer to federal institutions. The DOC is guided by principles of a professional and orderly custodial environment that provides for the basic needs and safety of inmates. DOC provides phone service for inmates at the facility.
- C. Inmate Telephone Inc. is currently providing satisfactory services for the required inmate phone services and is uniquely positioned to ensure continuity of services.
- D. The Office of Contracting and Procurement expects to award a new contract for these services on or before September 30, 2015.

- E. A sole source extension is the most advantageous method of fulfilling the District's need until a new contract can be competitively awarded. A market survey was not conducted because Inmate Telephone Inc. has agreed to continue services based on existing contract pricing.

**5. CERTIFICATION BY THE AGENCY HEAD:**

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

\_\_\_\_\_  
Thomas Faust  
Director  
Department of Corrections

\_\_\_\_\_  
Date

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the 27 DCMR 1304, 1700, 1701 and 2005.6(b). I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

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Deborah J. White  
Contracting Officer  
Office of Contracting and Procurement

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

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James D. Staton, Jr.  
Chief Procurement Officer  
Office of Contracting and Procurement

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Date