

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**AGENCY:** Department of Health (DOH)  
**CONTRACT NO:** TBD  
**PROPOSED CONTRACTOR:** The Clearing  
**CAPTION:** Opioid Summit Planning Facilitation and Communication

**FINDINGS**

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701

2. **MINIMUM NEED:**

The District of Columbia Office of Contracting and Procurement, on behalf Department of Health (DOH) seeks to contract with The Clearing to continue planning and facilitating meetings of a multidisciplinary group representing a wide range of stakeholders including several government agencies, hospitals, healthcare providers, federal partners, and members of the public.

The District of Columbia Department of Health (DOH) is among a group of agencies within the District of Columbia Government collaborating on a range of strategies to address opioid use disorder in the District. Opioid use disorder is a growing public health issue across the nation. The District's response effort encompasses the scope of practice of a wide array of organizations both within and outside the District government. These entities have been collaborating for a number of months, culminating in the first DC Opioid Summit in October 2017. This solicitation is to purchase services for the continuation and expansion of these activities.

The period of performance shall be from date of award through September 30, 2018 with a one (1) one-year option period.

3. **ESTIMATED REASONABLE PRICE:**

The estimated fair and reasonable price to provide the required services is \$50,000.00.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- A. The Clearing has been providing services to the DC DOH, among a large and diverse group of stakeholders, to facilitate the District of Columbia Opioid Summit, as well as after-actions, since October 17, 2017. The current agreement is necessitated solely by a change in agency funding. This was prompted by an external determination that the Council of Governments (COG) and the District of Columbia Homeland Security and Emergency Management Agency (HSEMA) could no longer provide funds to complete the project deliverables.
- B. This work is of indisputable public health value and The Clearing has already produced tangible results to improve the District response effort to the national epidemic of opiate use disorder. A significant component of the Contractor's role in this project is to serve as a neutral third party facilitator for multidisciplinary meetings. This is a critical task that requires the facilitator to navigate differing priorities, terminologies, and organizational cultures.
- C. The Clearing is uniquely suited to continue this work, as their staff have established critical relationships with Summit participants, and have met all expectations of facilitating the collaborations that have led directly to the project outcomes. A change in vendor at this point in the project would be highly disruptive to project objectives.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

\_\_\_\_\_

Date

\_\_\_\_\_

Dr. LaQuandra Nesbitt  
Director, Department of Health

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dorothy Hale  
Contracting Officer  
Office of Contracting and Procurement

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
George A. Schutter III  
Chief Procurement Officer  
Office of Contracting and Procurement