

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

DETERMINATION AND FINDINGS FOR
SOLE SOURCE PROCUREMENT

Caption: Structured Decision Making Assessments
Contractor: National Center for Crime and Delinquency, Children's Research Center
Contract Number: DCRL-2013-C-0042

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has a need for a contractor to enhance its overall use of Structured Decision Making (SDM) system, including customizing additional SDM assessments and integrating them with contemporary social work practices and enhanced organizational infrastructure to create a practice approach.

3. ESTIMATED REASONABLE PRICE:

\$350,000.00

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

The Children's Research Center (CRC), a division of the National Council on Crime and Delinquency (NCCD), was established in 1993 and is a and works in partnership with child-serving agencies to improve direct practice and organizational operations through models that integrate evidence-based assessments, family-centered engagement strategies, and implementation science.

CRC is the only entity capable of providing this service to CFSA as it created the Structured Decision Making (SDM) system, a set of research-based assessment instruments. NCCD's SDM is registered with the U.S. Office of Patents and Trademarks, Serial Number 78333537 filed in 2003.

In 2011, CRC launched a new initiative to incorporate research-based assessments into a unified practice for child welfare agencies. CRC has assisted child welfare agencies by

providing training and coaching for line staff and supervisors directly, or by helping agencies build their capacity to sustain reforms through training for trainers and coaches.

CRC has collaborated with child welfare agencies in 40 U.S. states, 3 Australian states and a territory, 4 Canadian provinces, Taiwan, and Bermuda, to construct actuarial risk assessment instruments, design and implement decision-support and data analysis systems, conduct workload studies, and evaluate agency service-delivery programs.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Brenda Donald, Director

6. CERTIFICATION AND DETERMINATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

In addition, based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer