

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

CONTRACT NO.: RQ813523
CAPTION: Credant Software Support Renewal
PROPOSED CONTRACTOR: Intelligent Decisions
PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has an immediate need of an Information Technology (IT) provider to maintain and support its current IT structure.

3. ESTIMATED REASONABLE PRICE:

\$10,196.81

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- (a) The Child Information Systems Administration (CISA) is the technological center of the CFSA. CISA provides hardware, software and network support for CFSA. CISA monitors and supports FACES.NET, the District of Columbia's Statewide Automated Child Welfare System (SACWIS). With FACES.NET, CISA is able to provide cutting edge technology to the staff of CFSA, thus ensuring the utmost quality of protective service and care for the children and families of the District of Columbia. Therefore, in the interest of meeting the ongoing requirements this contractor shall provide Standard Software Support and Maintenance during specified term for one (1) CMG Enterprise Edition Server and five hundred (500) CMG Shield Licenses (per device).
- (b) This vendor currently holds the license for the system in place and possesses the unique and singularly available capability deemed essential to meet CFSA's important services to promote the safety and well-being of children and families and to protect children against abuse or neglect in the District.
- (c) A market survey was not performed, since the contract will simply continue the current services to ensure no disruption for the children and families of CFSA.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Brenda Donald
Director
Child and Family Services Agency

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer