

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2019-R-0027  
**CAPTION:** Psychiatrist Evaluation Services  
**PROPOSED CONTRACTOR:** Ronald F. Means, M.D. LLC  
**PROGRAM AGENCY:** Child and Family Services Agency

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), is seeking a contractor to provide Child and Adolescent Psychiatric services consistent with clinical records review and mental health evaluation(s) on a CFSA involved youth who has been hospitalized for close to 2 years with little to no improvement in symptoms. The vendor will be required to review all pertinent medical, mental health and social history documentation provided to the contractor by CFSA staff. The vendor shall also conduct a thorough mental health evaluation to include interview of youth at Cumberland Hospital; the social work team; and caregiver. The goal of the records review and the mental health evaluation is to provide a second opinion on the youth's diagnosis as well as providing the most effective course of treatment that will stabilize the youth's symptoms. At the end of the records review and mental health evaluation, the Contractor shall provide a completed report that includes but not limited to; diagnosis, placement recommendation, treatment recommendations and prognosis.

**3. ESTIMATED REASONABLE PRICE:**

\$13,500.00

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- a) The Child and Family Services Agency, as part of the ongoing LaShawn A v. Bowser federal litigation, is required to provide services that will enable CFSA to promote permanency and provide specialized care for mentally impaired youth presenting issues that cannot be served

by traditional programs and/or psychiatric treatment services. CFSA currently does not have a psychiatrist or clinician that specializes in early onset psychosis. At this time, emergency services are required for the mental stabilization of a youth in need whom requires specialized psychiatric services currently with a period of stay of 2 years in a hospital.

- b) The youth has spent a great amount of time in PRTF's that have not been able to stabilize behaviors and symptoms to include physically aggressive behaviors, inappropriate sexualized behaviors, and responding to internal stimuli. To gain a better understanding of how to meet the needs of this youth, a thorough clinical records review and evaluation by a clinician who specializes in childhood onset psychosis and trauma is needed to provide the social work team with a second opinion on diagnosis, as well as appropriate placement and treatment recommendations.
- c) CFSA is tasked with protecting the Children and Families of the district of Columbia, and as such seeks a contractor that shall conduct a record review and evaluation of a CFSA involved youth who has been in a hospital setting since February 2017. The Contractor shall review all pertinent medical, mental health and social history documentation provided to the contractor by CFSA staff. The Contractor shall also conduct a thorough mental health evaluation to include interview of youth at Cumberland Hospital; the social work team; and caregiver.

**5. CERTIFICATION BY CONTRACT SPECIALIST:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that that Agency Chief Contracting Officer approve the use of the sole source procurement method for the proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Markeeta Barnes  
Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_

\_\_\_\_\_

Date

Tara Sigamoni  
Agency Chief Contracting Officer