

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION OF CONTRACT**

PROGRAM AGENCY: Department of Corrections (DOC)
CONTRACT NO: CW17235
CAPTION: Laundry Services
PROPOSED CONTRACTOR: Virginia Correctional Enterprises

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.6(b)

2. MINIMUM NEED:

The Department of Columbia Office of Contracting and Procurement (OCP), on behalf of the Department of Corrections (DOC) (the "District") has a continuing need for a contractor to provide comprehensive off-site laundry services for an average daily population of up to 2164 inmates at the Central Detention Facility (CDF) located at 1901 D Street, SE, Washington, DC 20003. The service provider will pick up sorted dirty laundry such as linens, blankets, towels, jumpsuits, and personal items from the facility and deliver cleaned and sanitized, folded items. Pickup and delivery of a pre-defined schedule for five (5) days a week.

The contract would be an extension of the existing contract with Virginia Correctional Enterprises with DOC addressing laundry services with inmates working relationship with the agency already in place.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price to provide the required services for the period of August 14, 2014 through December 31, 2014 is \$160,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. DOC is responsible for the safety and health as it pertains to the welfare of the inmate population.
- B. Virginia Correctional Enterprises is currently providing satisfactory services for the required professional services and is uniquely positioned to ensure continuity of services.

- C. The Office of Contracting and Procurement expects to award a new contract for these services on or before December 14, 2014.
- D. The Inmates Processing Unit (IPU) is currently under construction, there has been several delays in the construction and is in anticipation of the opening of the IPC later this year. The completion of the IPU construction is an essential component to the completion of the solicitation process. OCP and DOC are working simultaneously on both projects to avoid further delays in completing the solicitation process. The DOC requires continuation of contracted laundry services to maintain continuity of government services in regards to health and safety as it pertains to the welfare of the inmate population.
- E. A sole source extension is the most advantageous method of fulfilling the District's need while completing the competitive procurement process and to allow for a transitioning period from existing Contractor to new Contractor if necessary. A market survey was not conducted because Virginia Correctional Enterprises has agreed to continue services based on existing contract pricing.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

6-17-2014
Date


Thomas Faust
Director
DC Department of Corrections

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the 27 DCMR 1304, 1700, 1701 and 2005.6(b). I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Angela Turner
Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer
Office of Contracting and Procurement