

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CAPTION:** Child Support Lien Network

**PROPOSED CONTRACTOR:** The State of Rhode Island

**PROGRAM AGENCY:** Office of the Attorney General, Child Support Services Division

**REQUISITION NO.:** RQ919606

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

**2. MINIMUM NEED:**

The Office of the Attorney General Child Support Services Division of the District of Columbia (“OAG/CSSD”) desires to join the Child Support Lien Network (“CSLN”) as a means of increasing child support arrears collections through insurance payout intercepts.

**3. ESTIMATED REASONABLE PRICE:**

The estimated reasonable price to receive the services that the CSLN offers is \$24,250.00 over a twelve (12) month period.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The State of Rhode Island and Providence Plantations established the CSLN in 1999 under a 1998 Federal OCSE grant to extract data from each delinquent child support obligor file into one accessible, easy-to-use database for the purpose of asset matching, specifically intercepting insurance settlements owed to delinquent child support obligors. A supplemental 1999 Federal OCSE grant extended the CSLN to four (4) other New England states. The grant has expired; however, states outside of New England may now join the CSLN and benefit from its services. The CSLN currently consists of many Child Support Enforcement State Members and more than 1,500 participating insurers and is a unique network only being offered by the State of Rhode Island.

The CSLN works by Member States sending the CSLN their delinquent child support cases, which are combined into the CSLN database. The database is matched daily with personal injury and workers’ compensation claims registered by insurers with the ISO ClaimSearch. The CSLN then performs quality assurance (“QA”) on the matched data by checking the status of each claim and obtaining correct contact information. All open

and actionable claims (meaning those passing QA) are sent to the appropriate Member State. The Member State or the CSLN (at the election of the Member State) provides follow-up enforcement actions, and liens or withholding orders are issued to the insurer. Arrears are collected by the Member State from the insurer at the time of settlement.

As OAG/CSSD is constantly looking for new ways to collect arrears owed by delinquent child support obligors, and thereby decrease amounts paid by the District in the way of TANF dollars while increasing amounts paid to custodial parents to support their children, OAG/CSSD is interested in joining the CSLN. Over the last three years, OAG/CSSD has only garnished a small number of insurance claims. Through the national web-enabled network that the CSLN administers, OAG/CSSD would have knowledge of a significantly larger number of insurance claim settlements; consequently, it would be able to intercept a larger number of settlement payments before they are sent to claimants in OAG/CSSD's caseload who owe arrears. As other Child Support Enforcement State Members have greatly benefited from their participation in the CSLN, OAG/CSSD is confident that the District would similarly receive very positive results.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Karl Racine, Attorney General

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because \_\_\_\_\_].

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Contracting Officer