

**DETERMINATION AND FINDINGS FOR
SINGLE AVAILABLE SOURCE PROCUREMENT**

Agency: Child and Family Services Agency
Caption: Trauma Certification
Contractor: Trauma Institute / Child Trauma Institute
Contract Number: RQ848253

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has the following minimum need to obtain the services of a contractor to certify CFSA staff as trainers in the Trauma Institute / Child Trauma Institute training model.

3. ESTIMATED FAIR AND REASONABLE COST:

\$40,000.00

4. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE PROCUREMENT:

In 2012, CFSA was awarded a federal trauma grant. While this grant provides initial training to staff of CFSA and its partners, CWTA is tasked with insuring continued trauma-treatment training for new CFSA social workers, family support workers, nurse care managers and staff once this grant award period has ended. The Child Welfare Training Academy (CWTA) of Child and Family Services Agency has a need for a contractor to provide Trauma Treatment Training and Certification for upto 18 CFSA individuals CWTA's conducted a market survey which revealed the following:

There are several entities that offer various types of child trauma training.

The following are some of the nationally known organizations:

(1) The National Child Traumatic Stress Network (NCTSN). NCTSN teaches basic knowledge, skills, and values about working with children who have experienced traumatic stress, including how to use this knowledge to support children and their families through case management and tailored interventions.

(2) The Child Trauma Academy which offers training in the Neurosequential Model in Education (NME), which educates faculty and students in basic concepts of neurosequential development and then teach them how to apply this knowledge to the teaching and learning process. NME is not a specific "intervention"; it is a way to educate school staff about brain development and developmental trauma and then to further teach them how to apply that knowledge to their work with students in and outside the classroom, particularly those students with adverse childhood experiences; and

(3) The Starr/TLC organization. Starr/TLC offers four types of certifications to members of the general community in the areas of becoming Trauma Informed.
(4) The Child Trauma Institute is the only entity that offers high level training which is limited to individuals with Master's Level training and function as Therapists, Clinicians and Social Workers. The training teaches clinically based Trauma Treatment intervention. In addition, the CTI's training is also a certification program that will provide the opportunity for these eighteen (18) individuals to be certified in the Trauma Institute's model and obtain the ability to train and provide support to others within CFSA and the District's child welfare system.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Brenda Donald
Director
Child and Family Services Agency

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). I further find that the contractor listed above is the only available source that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

Tara Sigamoni
Agency Chief Contracting Officer

Date