

# GOVERNMENT OF THE DISTRICT OF COLUMBIA

## DETERMINATION AND FINDINGS FOR AWARD OF CONTRACT ON SOLE SOURCE BASIS

**Program Agency:** Saint Elizabeths Hospital  
**Proposed Contractor:** QBS, Inc.  
**Contract Number:** RM-17-SS-030-BY0-DJW  
**Caption:** Safety Training Services

### AUTHORITY

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

#### 1. **MINIMUM NEED:**

The Government of the District of Columbia Department of Behavioral Health (DBH), Saint Elizabeth's Hospital (SEH) 1100 Alabama Avenue, SE Washington, DC 20032 is seeking a Contractor to provide Behavioral Safety Training for staff working with adults who may exhibit challenging or dangerous behavior.

#### 2. **ESTIMATED FAIR AND REASONABLE PRICE:**

1. The total available funding to be allocated for the Contractor services is in the amount of \$15,000.00. The price shall cover evidence-based procedures that are the basis of intervention. While the course material avoids jargon and is designed to be taught and used in a variety of contexts, the protocols in Safety-Care are based on procedures that have been validated in many studies as broadly effective. These include basic applications of functional assessment, differential reinforcement, antecedent management, functional communication training, and behavioral momentum.

#### 3. **FACTS SUPPORTING SOURCE SELECTION:**

QBS, Inc. has been providing training for several years at Saint Elizabeths Hospital to our Trainers who in turn are able to provide training to an interdisciplinary staff throughout the year as scheduled. Safety Care offers respectful, humane, non-coercive interventions. Justifications are as stated below:

2. Emphasis is on prevention over physical management.
3. Evidence-based procedures are the basis of intervention. While the course material avoids jargon and is designed to be taught and used in a variety of contexts, the protocols in Safety-Care are based on procedures that have been validated in many studies as broadly effective. These include basic applications of functional assessment, differential reinforcement, antecedent management, functional communication training, and behavioral momentum.
4. Effective staff training requires an evidence-based approach incorporating errorless teaching strategies whenever possible.

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Staff learns a series of interventions that can be flexibly adapted to the specific circumstances they find themselves in. Whenever an agitated individual demonstrates a decrease in agitation, staff learns to shape and reinforce that decrease by moving to a less restrictive intervention.

1. Physical procedures are designed to be simple, effective, safe, and have minimal abuse potential.
2. Consistent standards that reduce risk to staff and individuals in care.
3. Positive reinforcement is embedded throughout the course.
5. Restraint must be used only when there are no other safe options and must end as quickly as possible.

**CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Dr. Tanya Royster, Agency Director  
Department of Behavioral Health

\_\_\_\_\_  
Date

**5. CERTIFICATION BY CONTRACT SPECIALIST**

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Denise Wells, CPPB  
Contract Specialist

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

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Margaret T. Desper, CPPB  
Contracting Officer

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Date