

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF BEHAVIORAL HEALTH/OFFICE OF PROGRAMS AND POLICIES**

**DETERMINATION AND FINDINGS FOR AWARD OF CONTRACTS
ON SOLE SOURCE BASIS**

Contractor: N Street Village, Recovery Housing

Contract No: RM-17-SS-012-BY0-TYM

Period of Performance: October 1, 2016 through September 30, 2017

Services: Residential Services for Homeless Women with Co-occurring Behavioral Illness and Substances Abuse Disorders

Amount: Not To Exceed \$214,291.50

AUTHORITY

D.C. Official Code §1-1181.1 §2-303.05 (a) (1) and 27 DCMR § 1701, § 1702

1. MINIMUM NEED:

The District of Columbia, Department of Behavioral Health (DBH), Office of Programs and Policy/Adult Services Division (OPP/ASD) requires a Contract with a Community Provider who shall provide Recovery Housing to Women with Mental Illness and Co-Occurring Substance Abuse Disorders, These individuals are either being diverted from the Criminal Justice System, are being released from incarceration or in need of such housing, who meet eligibility criteria established by DBH. These services are required for Homeless Outreach Teams, from the Street and/or Shelter, who are diverted from the Criminal Justice System.

The Contractor listed above is currently providing the required services and has an existing Time Record of satisfactorily meeting the needs of the consumers placed in these facilities. The need for this service continues to exist as DBH evaluates the existing array of residential and prison diversion services.

2. ESTIMATED FAIR AND REASONABLE PRICE

- (a) The Total Cost for these Services shall support the salaries and fringe benefits of a Team of Mental Health Professionals and Credential Staff who comprise the Treatment Team. The costs include the training the Team, supplying transportation required to provide services, operating cost for an office as well as cost incurred in the connection with the development of this jail diversion program. The Rates and Annual Cost when compared to Rates and Annual Costs of Vendor providing services of a similar nature are comparable in the market.
- (b) The rates, slots and annual cost paid by DBH appropriation is Not To Exceed \$214,291.50 for services to 3 consumers.

3. FACTS SUPPORTING THIS SOLE SOURCE CONTRACT

- (a) The DBH, Office of Programs and Policy/Adult Services Division requires Recovery Housing Services for Homeless Women with Mental Health Illness and Co-Occurring Substance Abuse

Disorders to divert them from involvement in the Criminal Justice System during FY 2017 as a Soul Source Contract for one year.

- (b) This would allow DBH to continue to evaluate the existing Residential Services array to ensure that it addresses current service capacity, need and gaps. This Evaluation shall include but not be limited to:
- Review of the Policies and Procedures governing these programs (Chapter 38 DCMR) in collaboration with the DBH Division Licensure
 - Review of the most recent Contracts for this program
 - Review of the Criteria for Services
 - Review of the Assessment Tools that qualify Consumers for these programs (i.e., Determination of level of need)
 - Review of the Clinical Supports provided by Core Service Agencies
 - Review of Provider Programs including staffing and training process
 - Review of priority populations including barriers to Community Placement for Consumers within these prior Saint Elizabeths Hospital discharges, DC Linkage Plus (Jail Diversion and/or release), Homeless individuals living in unsafe and uninhabitable conditions)
 - Review of Residential Service array for accessibility and appropriateness
 - Review of Residential capacity in relation to service needs
 - Review of system strengths and system gaps
- (c) The findings and recommendations from the evaluation of the Residential Services Program Shall allow DBH to develop a Competitive Bid process that shall allow for Services to be put in place that are most responsive to the needs of the consumers.
- (d) The current Contract with N Street Village Recovery Housing shall expire on September 30, 2016 and DBH has a need to continue these services for Homeless Women with Mental Illness and Co-occurring Disorders in accordance with the requirement of the Dixon Court Order.
- (e) The Sole Source Contract shall:
- 1) Ensure compliance with the Dixon Court Order that requires Community-Based Residential Services.
 - 2) Provide continued Supportive Services for Homeless Women with serious Mental Illness and Co-occurring Substance Abuse Disorders who are already incarcerated and require post-release residential Services or may become Incarcerated and end up in the Criminal Justice System.
 - 3) Provide Fair and Reasonable Cost for Services rendered on behalf of DBH.

CERTIFICATION OF FINDINGS

4. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Dr. Tanya Royster, Agency Director
Department of Behavioral Health

Date

5. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Tonya Mills
Contract Specialist

Date

6. DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

George G. Lewis, CPPO
Chief Contracting Officer

Date