

CLASS DETERMINATION AND FINDINGS
FOR A
SINGLE AVAILABLE SOURCE PROCUREMENT

Program Agency: Department of Health
PCPA (Primary Care Administration)

Requisition No.: Requisition Services shall not exceed Small
Purchase Authority of \$100,000.00

Caption: Medical Services to Women on behalf of Project
WISH.

FINDINGS

1. Authorization

DC Official Code § 2-303.05 (a) (1); and 27DCMR, Section 1702.2.

2. Minimum Need:

The District of Columbia, Department of Health (DOH), Community Health Administration (CHA), Bureau of Cancer and Chronic Disease (BCCD), Breast and Cervical Cancer Early Detection Program (BCCEDP), also known as Project WISH, has a need for a number of medical organizations and medical doctors to provide various Medical services to all women in the Washington Metropolitan Area who are enrolled in Project WISH.

Period of Performance: Date of Award through 12 Months Thereafter

3. Estimated Reasonable Price:

The estimated reasonable price is based on the current Medicare Fee Schedule for the District of Columbia. (See Attached)

4. Facts Which Justify A Single Available Source Procurement:

A. The Project WISH target population attends clinic at the above mentioned facilities. Their medical records are maintained at these locations. Given that medical records are not easily transferable and the clients have a medical home at the above mentioned providers, it is in the best interest of the District to continue using

the services of the above mentioned providers for breast and cervical cancer screening services.

- B. The above mentioned providers are the only establishments who have agreed to accept our standard reimbursement rates for services provided under a special grant.
- C. The above mentioned health care facilities are major providers for Project WISH clients and are involved in educating women on breast and cervical cancer, and in the promotion of early screening and detection for both breast and cervical cancer.
- D. The above mentioned providers are health care establishments located in the District; they have provided breast and cervical cancer screenings, surgical consultations, diagnostic procedures, and treatment for Project WISH clients since its inception.

5. **Certification by Agency Director**

I hereby certify that the above findings are correct to the best of my knowledge.

Date

Saul M. Levin, MD, MPA
Interim Director, Department of Health

6. **Certification by Contracting Officer**

Public Notice of OCP's intent to award a sole source contract was posted to our website for 10 calendar days pursuant to the requirements of OCP Policy 3000. The posting was submitted to OCP's website on September 11, 2012.

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Paula Isaacs Walker
Agency Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 303 of the District of Columbia Procurement Practices Act of 1985 (D.C. Law 6-85; D.C. Code Official Code § 2-303-.03). Accordingly, I determine that the District is justified in using the single available source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer