DETERMINATION AND FINDINGS
FOR
SINGLE AVAILABLE SOURCE

USER AGENCY:	Child and Family Services Agency (CFSA)
CONTRACT NO:	DCRL-2014-A-0099
CAPTION:	Respite Care Placement Services
PROPOSED CONTRACTOR:	Hospital for Sick Children – Pediatric Center 1731 Bunker Hill Road, N.E. Washington, D.C. 20017

FINDINGS

1. AUTHORIZATION:

27 DCMR 1702, Section 1702.5; D.C. Official Code Section 2-303.05(a)(1)

2. MINIMUM NEED:

The Contractor shall provide respite care services for a client on an as needed basis.

3. ESTIMATED REASONABLE COSTS:

$100,000.00

4. FACT WHICH JUSTIFY SOLE SOURCE PROCUREMENT

The District of Columbia Child and Family Services Agency ("CFSA") intends to enter into a contract with the Hospital for Sick Children (HSC) to provide respite care placement services for medically fragile wards of CFSA on an as needed basis.

Therefore, it is in the best interest of the District to procure, via sole source, the proposed services from the Hospital for Sick Children. The Child and Family Services Agency proposes awarding a sole source contract to the above-referenced vendor.

The Hospital for Sick Children – Pediatric Center has a well-known success rate in providing respite care services under the medical programs at HSC, based primarily on the 1 East and 2 East units that serve children with a wide range of medical conditions, including heart disease, chronic lung disease, feeding problems and complications of prematurity. Most medical patients come to the Hospital for Sick Children (HSC) from other hospitals, but no longer need intensive or acute care, and are working on a safe transition home. HSC is the only hospital in the Washington Metropolitan Area that provides these transitional services. Finally, the provider has experience servicing the target population, which consists of children in the child welfare system.

Failure to do so would negatively impact the District's ability to deliver critical government services.

5. **Certification by the Contract Specialist:**

I hereby certify that the above findings are correct and complete to the best of my knowledge.

_____ _____

Date

DETERMINATION

Based on the above findings, and in accordance with DC Code Section 2.303.5 and DCMR Title 27, Section 1702 and 1702.5, I hereby determine the services described herein should be procured by Hospital for Sick Children – Pediatric Center.

_____ _____

Date

Tara Sigamoni
Agency Chief Contracting Officer