

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: DCRL-2017-R-0018
CAPTION: IN Home Nursing Services
PROPOSED CONTRACTOR: Maxim Healthcare
PROGRAM AGENCY: DC Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

27 DCMR 1702

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Agency (CFSA), Contracting and Procurement Administration (CPA) is seeking a contractor to provide In-Home Nursing Services for wards of the District of Columbia, CFSA.

3. ESTIMATED REASONABLE PRICE:

\$197,066.50

4. FACTS THAT JUSTIFY SOLE SOURCE PROCUREMENT:

CSFA is tasked with protecting the Children and Families of the District of Columbia. Maxim Healthcare Maxim Healthcare is able to provide in-home nursing services to these families active with the Child and Family Services Agency (CFSA). They shall provide these services to families referred by the designated Contract Administrator (CA). Nursing services provided without such a referral will not be compensated. Each child/children who receives these services must have an active Child and Family Services client identification number. They are available to provide in-home nursing care services twenty-four (24) hours a day, seven days per week. In addition, Maxim Healthcare is able to provide skilled nursing, personal care and therapeutic in home health services which shall include, but not be limited to the following: dressing changes, gastronomy tube care, tracheotomy care, medication administration, activities of daily living, care giver education as it relates to client needs and rehabilitation services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Brenda Donald,
Deputy Mayor Health and Human Services
Acting Director, CFSA

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Tara Sigamoni
Agency Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Contracting Officer