

**DETERMINATION AND FINDINGS FOR
SINGLE AVAILABLE SOURCE PROCUREMENT**

Agency: Child and Family Services Agency
Caption: Mental Health Services
Proposed Contractor: JMD Counseling & Therapeutic Services, LLC.
Contract Number: DCRL-2018-C-0026

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA) has a continual need to provide mental health services to children, adolescents and families in its care who have been exposed to traumatic experiences, including domestic violation, neglect, physical abuse and sexual assaults for the performance period of January 29, 2018 through January 28, 2019.

3. ESTIMATED FAIR AND REASONABLE COST:

\$750,000.00

4. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE PROCUREMENT:

The mission of CFSA is to promote the safety, permanent, and well-being of children and families in the District of Columbia Child Welfare Agency. CFSA is mandated pursuant to the Adoption and Safe Families Act of 1997 to exercise its discretion to protect the health and safety of children and families in its care, and the LaShawn A. v. Bowser Implementation and Exit Plan (IEP).

The current provider has been providing mental health services to CFSA clients under contract for the past four years, and any disruption of these critical services would severely impact the clients that have been served. CFSA has a continuing need for the services to ensure compliance with both the Adoption and Safe Families Act of 1997, and the LaShawn A. v. Bowser Implementation and Exit Plan (IEP), failure to do so would place CFSA in violation of each respective requirement.

- a) The Contractor has the capability and infrastructure to continue to provide uninterrupted services starting on January 29, 2018, pending award of a replacement contract.

- b) The contractor has been in compliance with all Federal, State and local Laws currently in effect, is availability to offer these services immediately, and
- c) The Contractor is familiar with the needs and requirements of each respective client and will need no transition period for hiring of staff or training

Therefore, it is in the best interest of CFSA to continue to procure the services, via sole source, with the currently Contractor.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Brenda Donald, Director
Child and Family Services Agency

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer