

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

CONTRACT NO.: CFSA-11-C-0124
CAPTION: Developmentally Disabled Program Services
PROPOSED CONTRACTOR: Integrated Community Services, Inc. (ICS)
PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), is seeking a contractor to continue to provide specialized care for developmentally disabled children presenting issues that cannot be served by traditional group home or independent living programs. The period of performance shall be from September 30, 2011 through September 29, 2012 with four one (1) year options to be exercised at the District's discretion to ensure uninterrupted service delivery to the youth currently placed at the facility.

3. ESTIMATED REASONABLE PRICE:

\$494,100.00

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- (a) The contractor listed above, ICS, is currently providing services for CFSA children which are case managed by CFSA. CFSA also has youth who have aged out of CFSA into the District of Columbia's Developmental Disabilities System (DDS) system and remain with ICS as the caregiver. ICS is a DDS Certified Vendor.

- (b) Some of CFSA's wards have a variety of medical concerns such as morbid obesity, diabetes, sleep apnea. CFSA began searching for an appropriate site to place the client since early July, 2010. He has been referred and rejected for all placements except ICS.
- (c) ICS is the only entity capable of meeting the District's minimum need during the proposed period of performance as the proposed contractor has experience providing said services on behalf of CFSA.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Interim Director
Debra-Porchia Usher

CERTIFICATION BY CONTRACTING OFFICER

- 6. I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Chief Procurement Officer