

**DETERMINATION AND FINDINGS
FOR A CONTRACT EXTENSION**

Agency: Department of Parks and Recreation
Contractor: Short Enterprises, Inc
Contract: DCHA-2010-E-6383
Caption: Water Feature Maintenance

FINDINGS

1. Authorization

27 DCMR Sections 2005.6 and 1702.2

2. Minimum Need:

The Department of Parks and Recreation has a continued need for a contractor to provide water feature maintenance services for a period of 30 days to provide close out for the season. The contractor must have familiarity with the sites and each site's maintenance history.

3. Estimated Reasonable Cost

The estimated reasonable cost for the 30-day extension is not to exceed \$10,000 (based on the current unit pricing for winterization services).

4. Facts Which Justify Sole Source Procurement:

The current contract expires on September 30, 2011.

Water features will be shut down beginning late September. As part of the shut down process, the features are prepared for winter. An extension of the current contract is needed to provide for continuation of service through the end of the current operation cycle.

The responsibility for the maintenance of the water features will transfer from the Department of Parks and Recreation to the Department of General Services on October 1. It has not been determined yet, how the services will be procured going forward. With this uncertainty, it is in the best interest of the District to continue to current contract for 30 days.

The District does not have the capability to provide the required services with in-house resources. Failure to winterize the features could result in increased costs in the spring when the features are reopened, due to broken pipes.

5. Certification by Contracting Officer:

I hereby certify that the above findings are correct and complete.

Date

Gena Johnson
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is in the District's best interest to extend contract #DCHA-2010-E-6383.

Date

Courtney Lattimore
Commodity Manager