

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

Agency: District Department of the Environment
Contractor: Dewberry & Davis LLC
RQ Number: RQ738308
Caption: DC Floodplain Management Quick Guide

Findings

1. Authorization

D.C. Official Code § 2-303.05(a)(1), D.C. Official Code § 2-303.05(a)(3) and 27 DCMR1702

2. Minimum Need

The District Department of the Environment (DDOE) has an immediate need for a development of floodplain management guidance and procedures for residents in the District of Columbia. Since the adoption of the revised DC flood map (digital Flood Insurance Rate Map), and floodplain regulations in September 2010, DDOE has had a significant increase in information and service requests from the general public and interagency coordination in compliance with DC floodplain regulations. Since floodplain regulations are not familiar to developed communities, general local architecture and engineering firms there is a need to provide effective guidance and a procedure on development floodplain areas.

3. Estimated Reasonable Cost

The estimated reasonable cost is \$18,623.00.

4. Facts that Justify a Sole Source Procurement:

- A. With more than 30 years of experience, Dewberry & Davis LLC has served as one of the nation's leading firms in the assessment, analysis, mapping and mitigation of flood risk support of the National Flood Insurance Program (NFIP). Dewberry's consultants lead projects of critical national importance for a diverse array of federal, state, and local government agencies. Dewberry has provided flood hazard engineering, mapping, and additional support services for NFIP since 1974.

- B. Staff at DDOE has spent many hours researching this subject to find experts in this field; the most suitable format and information to provide to District residents and developing communities. Changing contractors would delay the development of the Quick guide as well as the implementation and enforcement of the floodplain management regulations. If the District fails to implement and enforce floodplain regulations, the District is in jeopardy of being suspended from the NFIP by FEMA. Non-NFIP participating communities are not qualified for the low cost federally backed flood insurance and federal disaster assistance for its residents and property owners.
- C. Dewberry developed the North Carolina Floodplain Management 2008 Quick Guide. The North Carolina 2008 Quick guide and other similar documents from other states will serve as a general guide to develop the DC Quick Guide. Experts from Dewberry will use applicable regulations, DC statues and codes furnished by DDOE staff in order to customize the DC Quick Guide.
- D. Based on these findings, it is in the best interest of the District to issue a sole source award to the Dewberry & Davis LLC.

5. Certification of Agency Head:

I hereby certify that the above findings are correct and complete to the best of my knowledge.

Date

Christophe A.G. Tulou
Director

6. Certification by Contracting Officer:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited statutory authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Robyn N. Johnson
Contracting Officer

DERMINATION

Based upon the findings above, in accordance with D.C. Official Code § 2-303.05(a)(3) and Section 109 of PL 109-155, I hereby determine that the subject requirement may be acquired using the sole source method of procurement. The Contracting Officer has certified that the sole source notice of Intent to Award a Sole Source Contract was posted on the OCP website and no valid responses were received regarding the posting (See attachment). It is further determined that the awards are in the best interest of the Government of the District of Columbia.

Date

Courtney Lattimore
Commodity Manager