

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF CONTRACTING AND PROCUREMENT
ONE JUDICIARY SQUARE
441 4TH STREET, NW, SUITE 700 SOUTH
WASHINGTON, D.C. 20001**

**DETERMINATION AND FINDINGS
FOR
USE OF ADVANCED PAYMENT**

CONTRACTING AGENCY: Office of Contracting and Procurement

USING AGENCY: Office of Neighborhood Safety and Engagement

CAPTION: ONSE Pathways Carpenters Pre-Apprenticeship Program

FINDINGS

1. AUTHORIZATION:

27 DCMR Section 2200.4; Section 301 of the PPRA (D.C. Official Code §2-353.01)

2. MINIMUM NEED:

The Safer, Stronger DC Office of Neighborhood Safety and Engagement has a need for a contractor to develop a program design and formation of partnerships to create a carpenters Pre-Apprenticeship program to support the ONSE clients enrolled in the Pathways workforce readiness program. Consultation is needed for shop design and staff training and orientation to include training ONSE staff and ONSE contractors working with the Pathways program. Materials for the shop space and instructional materials will also need to be provided through this Statement of Work. Training will include "Hands on Math" and project curriculum for the Pre-Apprenticeship. The term period of the contract would be from the date of award through 30 September 2019.

3. ETIMATED COST:

The estimated fair and reasonable price is \$18,280.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. Carpenter pre-apprenticeship is an ideal solution for the internship phase of the program. The program will be run by the Safer, Stronger DC Office of Neighborhood Safety and

Engagement and supported by the Carpenters' Union and an Advisory Council. (Union, Contractors) Participants would both self-select (interest in the trades) and qualify (drug testing , GED, interview and aptitude) for the pre-apprenticeship. The team will be led on the job by a Union carpenter/ instructor. The work will be both at the "Workspace" at the Safer, Stronger DC Office of Neighborhood Safety and Engagement and at a project of benefit to the community, such as an affordable housing effort, work in the Public Schools, or projects needed by local non-profits. Training at the Carpenters' Training Center in Upper Marlborough might also be incorporated.

Once through the four month pre-apprenticeship, candidates will register for the Carpenters' Union apprenticeship program and be placed into jobs- before their stipends expire.

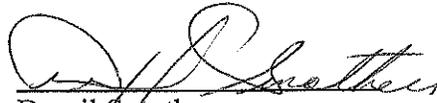
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- B. The contractor wrote and developed the curriculum for the Hands on Math that will be taught to the instructors of the Pathways program and has over 20 years' experience developing similar partnerships at the Alexandria Seaport Foundation.
- C. Based on the above, all relevant factors in Title 27 DCMR Section 3307.2 have been considered and the proposed cost is in the best interest of the District.

5. CERTIFICATION BY CONTRACT SPECIALIST:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

11/13/18
Date

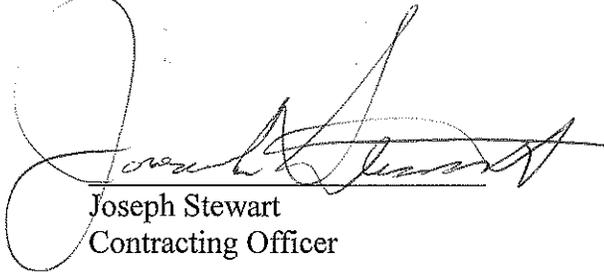

Drexil Smothers
Contract Specialist

DETERMINATION

Based on the above findings, in accordance with the cited authorities it is hereby determined that the price is fair and reasonable.

11-13-18

Date


Joseph Stewart
Contracting Officer