

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION

Agency: Department of Corrections
Contract No: CW18948
Caption: Food Services
Contractor: Aramark Correctional Services, LLC.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. Minimum Need

The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the Department of Corrections (DOC) (the District) has a continuing need for the current contractor to continue to operate and manage the Department of Corrections food service program at the District's Central Detention Facility (CDF) and the Correctional Treatment Facility (CTF) until a the District anticipates award of a new contract is awarded on or before January 1, 2019. These services include operating an inmate food service program at each facility to provide food for approximately 2,100 inmates.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable price to provide the required services is not to exceed \$1,200,000.00.

4. Facts that Justify a Sole Source Extension of Contract


This sole source extension is in accordance with Section I.11, Continuity of Services of the current contract CW18948.

1. On March 1, 2013, Aramark Correctional Services, LLC. was awarded the contract to operate and manage DOC's inmate food service programs for approximately 2,100 inmates and staff.
2. The Office of Contracting and Procurement has determined that it is in the best interest of the District to extend the current contract with Aramark Correctional Services, LLC. from October 1, 2018 through December 31, 2018, to continue providing food services for DC Department of Corrections inmates and staff as defined under the original contractual agreement.

3. OCP has concluded a solicitation to food services, it currently being evaluated by the agency. Therefore, the sole source extension ensures a continuation of these vital services until the award of a new contract on or before January 1, 2019.
4. The incumbent that is currently providing food services to the Department of Corrections is vital to the District and this service must be continued without interruption.
5. Market research was done through IBIS World which benchmarked per meal at $\$3.34 \times 3 \text{ meals} = \10.02 per diem ; current per diem is $\$1.61 \text{ per meal} \times 3 \text{ meals} = \4.817 ; therefore, the incumbent is the most advantageous to the District to provide this service. This is a continuation of service against the current contract CW18948 with no changes in per diem price.
6. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.
7. A sole source extension is the most advantageous method to minimize disruption to overall facility operations, it is essential that the District maintain an efficient food service process for inmates and staff.

5. **CERTIFICATION BY THE AGENCY HEAD:**

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.


Quincy L. Booth
Director
Department of Corrections

8/10/2018
Date

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). I certify that the notice of intent to award a sole source contract was published in accordance with the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Deborah J. White
Contracting Officer

Date

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701,
2005.2(b)

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under the 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b) the District of Columbia Procurement Practices Reform Act of 2010; D.C. Official Code §2-354.04). Accordingly, I determine that the District is justified in using the sole source method of procurement.

George A. Schutter
Chief Procurement Officer
Office of Contracting and Procurement

Date