

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION**

AGENCY: Office of the Chief Technology Officer
CONTRACT NO.: DCTO-2009-D-0022
CAPTION: Westlaw Computer Assisted Legal Research Services
CONTRACTOR: West Publishing Corporation, dba a Thomson Reuters Business

FINDINGS

1. AUTHORIZATION

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.6(b)

2. MINIMUM NEED

The Office of The Chief Technology Officer (OCTO) has a need for an extension of the West Publishing Corporation contract, providing citywide Westlaw computer assisted legal research services. The period of performance is November 1, 2013 through October 31, 2014.

3. ESTIMATED REASONABLE PRICE

The Not-to-Exceed price is \$500,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

The contract is in its final option year and set to expire October 31, 2013. The Office of Contracting and Procurement, on behalf of the Office of the Chief Technology Officer (OCTO) - which is administering this Citywide Contract, has initiated negotiations with Westlaw (a Thomson-Reuters Company) in preparation of a new contract. There are twenty-eight (28) different District agencies using this contract. Currently Westlaw is the only known entity to offer the CLEAR investigative research product. CLEAR, and Westlaw Legal Research Services, are the preferred investigative research tool of District regulatory and revenue entities (Consumer Regulatory Affairs (DCRA), Office of Tax and Revenue (OTR), etc.).

OCTO began planning for a successor contract in 2011, with additional citywide contract life-cycle activities occurring in FY'2013. Gathering current requirements from each of the twenty-eight agencies requires additional time to complete (projected completion 12/31/13). Without the current contract, the District will not be able to meet the investigative research requirements of regulatory and revenue agencies using Westlaw / CLEAR. For the reasons stated

above it is in the City's best interest to extend the contract for a reasonable period of time to allow the completion of the requirements gathering and of the subsequent contracting process.

Market research was not required for this action, for Westlaw is the only vendor that has the ability to approve/sign the proposed extension.

5. **CERTIFICATION BY AGENCY HEAD**

I hereby certify that the above findings are true, correct and complete.

Date

Robert Mancini
Chief Technology Officer

6. **CERTIFICATION BY THE CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Derrick White
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton
Chief Procurement Officer
Office of Contracting and Procurement