

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2013-C-0010  
**CAPTION:** Mental Health Services  
**PROPOSED CONTRACTOR:** Crawford Consulting

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has the following minimum need:

(a) The Government of the District of Columbia, Child and Family Services Agency (CFSA) has a need to provide one to one services for children and youth who are in the care of the District of Columbia, Child and Family Services Agency CFSA.

(b) CFSA has an urgent need for one to one services in order to assist CFSA in maintaining its compliance with the LaShawn A. v. Gray Implementation Plan.

**3. ESTIMATED REASONABLE PRICE:**

\$108,164

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

(a) The Child and Family Services Agency, as part of the ongoing *LaShawn A v. Gray* federal litigation, is required to provide services that will enable CFSA youth to successfully transition out of the child welfare system;

- (b) CFSA youth received one to one services from the proposed Contractor, which was funded by Crime Victims funds. Crime Victim Funds have since been depleted. However, continued clinical services are still necessary for the clients' well-being.
- (c) In view of the CFSA clients' previous history and trauma, their extreme positive relationships with their therapists, and the transitions between foster and adoptive placements and among Social Workers, it is essential to preserve the clinical relationships the clients have with their current providers so as to ensure continuity of care, thereby promoting the best interest of the children.
- (d) The current vendor provides one to one services for CFSA children and youth that require additional supportive services to stabilize them in the home, school or other community setting. CFSA is often requested to provide one to one service and due to the clinical needs of the clients services may have to be in place within 24 hrs of the request. The vendor is currently providing one to one services for CFSA children and youth and it will be detrimental to the clients' progress if services ceased abruptly.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Donald  
Director

**CERTIFICATION BY CONTRACTING OFFICER**

- 6. I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

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Date

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Tara Sigamoni  
Agency Chief Contracting Officer