

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT**

CONTRACT NO.: DCRL-2016-R-0101
CAPTION: Crystal Reports XI Developer – Level 3
PROPOSED CONTRACTOR: Avid Systems
PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Child and Family Services Agency (CFSA) needs a contractor from Avid Systems to provide a Crystal Reports XI Developer – Level 3 currently being utilized to maintain and develop the FACES.net platform (FACES.NET is a web enabled SACWIS (Statewide Automated Child Welfare Information System) system of District of Columbia) for CFSA employees.

3. ESTIMATED REASONABLE PRICE:

\$150,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

- (a) CFSA provides important services to promote the safety and well-being of children and families. The agency coordinates public and private partnerships to preserve families through foster care, adoption, and child welfare services, and to protect children against abuse or neglect.
- (b) FACES.NET is a web enabled SACWIS (Statewide Automated Child Welfare Information System) that Avid Systems (currently under contract) is providing staff augmentation.
- (c) The individual being provided by the proposed contractor has been working on the FACES.net platform through the ITSA contract for the past 5 years.
- (d) Therefore, it is in the best interest of CFSA to procure the services, via sole source, from Avid Systems, the current and only vendor that possesses the unique and

singularly available capability deemed essential to meet CFSA's technology services to promote the safety and well-being of children and families and to protect children against abuse or neglect in the District.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Raymond Davidson
Director

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

Date

Tara Sigamoni
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Procurement Officer