

GOVERNMENT OF THE DISTRICT OF COLUMBIA

Child and Family Services Agency

CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

CONTRACT NO.: DCRL-2016-R-0068
CAPTION: Training and Consulting Services
PROPOSED CONTRACTOR: Anu Family Services
PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1700, 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has a continuing need for Anu Family Services to provide strategies, tools, resources, training, and consultation to support workforce wellbeing at CFSA.

3. ESTIMATED REASONABLE PRICE:

\$58,200.00

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. Anu Family Services through Amelia Franck Meyer developed a model of organizational wellbeing that can be applied specifically to child welfare agencies to develop and support organizational wellbeing strategies and implementation.
- B. The Child and Family Services Agency (CFSA) use this type of training for its employees. Anu Family Services through Amelia Franck Meyer has spent the past eight (8) months in conjunction with CFSA developing this unique wellbeing model.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

Date

Director
Raymond Davidson

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Tara Sigamoni
Agency Chief Procurement Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Procurement Officer