

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2016-R-0023  
**CAPTION:** Medical Care for Chronically Ill Youth  
**PROPOSED CONTRACTOR:** The HSC Pediatric Center  
**PROGRAM AGENCY:** Child and Family Services Agency

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has an immediate need for the continuing services of The HSC Pediatric Center (HSC) to provide Medical Care for Chronically Ill Youth of CFSA.

**3. ESTIMATED REASONABLE PRICE:**

\$488,286.10

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- (a) The proposed provider, HSC provides medical care for chronically ill youth that require an advanced level of care through its Medical Extended Stay program. The CFSA client was supported by DC Medicaid in this facility for the past five and a half years. DC Medicaid has decided to discontinue payments, rather abruptly. The youth is severely cognitively impaired, totally wheelchair dependent with multiple medically complex diagnoses. CFSA encountered challenges in identifying an appropriate home-based caregiver for this special needs youth. Simultaneously, CFSA continued to work through processes to transition this youth early to the Department of Disability Services (DDS). The need to maintain this youth in the facility was emergent due to the youth's inability to verbally communicate, ambulate, perform activities of daily living, and the youth's complex medical needs. The facility has a multidisciplinary team model that supports the needs of this youth and provides a safe, medically stable environment. The youth's physical, oral, emotional, and mental health needs are provided by licensed, certified, healthcare professionals trained to care for the special needs population. These services include activities of daily living associated with total care, appropriate nutritional support, medication administration, aquatic, physical and occupational therapies, skin care to prevent breakdown, ongoing medical monitoring, specialized equipment, assistive technology, dental care, and transportation to specialty medical appointments. The facility ensures the youth's educational needs are met.

- (b) The proposed provider is aware of the services to be provided and is capable of performing these services within the time constraints levied by the Agency. HSC is currently providing these services.
- (c) A market survey was not performed, since HSC has been providing the required services, satisfactorily, for the past five and a half years.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Raymond Davidson  
Director  
Child and Family Services Agency

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer