

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2015-R-0128  
**CAPTION:** Psychiatric Residential Treatment Services  
**PROPOSED CONTRACTOR:** KidsTLC  
**PROGRAM AGENCY:** Child and Family Services Agency

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has an immediate need for the services of a contractor in the State of Kansas to provide psychiatric residential treatment services for clients of the Agency. The period of performance shall be December 22, 2016 through December 21, 2017.

**3. ESTIMATED REASONABLE PRICE:**

\$356,444.40

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- (a) The contractor listed above, KidsTLC, provides psychiatric residential treatment services, community outreach, outpatient behavioral health, autism and wellness programs. The contractor is to provide these services in Olathe, KS.
- (b) Some of CFSA's wards have a need for intensive psychiatric residential services. CFSA began searching for an appropriate provider to provide psychiatric residential treatment services for a CFSA client who is currently hospitalized at a hospital also located in Kansas. The client was hospitalized after an increased number of aggressive and violent outbursts in the pre-adoptive foster home, which has now disrupted.

- (c) The proposed contractor is the only entity capable of meeting the District’s minimum need during the proposed period of performance. The proposed contractor is aware of the services to be provided and is capable of performing services and has performed in this capacity before. In addition, KidsTLC is the only provider that can provide the level of therapeutic needs required for this client at this time.
- (d) A market survey was performed by attempting to locate providers that are psychiatric residential treatment facilities in the District of Columbia. There are currently no facilities in the DC Metropolitan area that offer these services.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Donald  
Deputy Mayor, HHS  
Interim Director

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Procurement Officer