

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
Child and Family Services Agency

CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2016-B-0030  
**CAPTION:** Emergency Shelter Services  
**PROPOSED CONTRACTOR:** Sasha Bruce Youthworks

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1700, 1701

**2. MINIMUM NEED:**

The District of Columbia, Child and Family Services Agency (CFSA), has the following immediate need:

The District of Columbia, Child and Family Services Agency (CFSA) has a need to provide emergency shelter for multiple youths with the contractor listed above, in order to assist CFSA in maintaining its compliance with the LaShawn A. v. Bowser Implementation Plan.

**3. ESTIMATED REASONABLE PRICE:**

NTE \$205,000.00

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- (a) The Child and Family Services Agency, as part of the ongoing *LaShawn A v. Bowser* federal litigation, is required to provide services that will enable CFSA youth to successfully transition out of the child welfare system;
- (b) Multiple CFSA youth are being placed in emergency shelter through Sasha Bruce Youthworks networks due to multiple factors. Traditional foster homes being unwilling to house the youth due age and behavior of the youths. Sasha Bruce has a lengthy history of dealing with cases such as this when they arise. This includes shelter, meals, therapy (individual, group, family).

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Raymond Davidson  
Director

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer