

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
Child and Family Services Agency



**CONTRACTS AND PROCUREMENT ADMINISTRATION**

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2013-R-0098  
**CAPTION:** Consulting Services  
**PROPOSED CONTRACTOR:** KVC Behavioral Healthcare Nebraska, Inc.  
**PROGRAM AGENCY:** Child and Family Services Agency

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1700 and 1701.

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has an immediate need to increase the contract amount from \$40,275.00 to \$124,650.00 to continue providing consultant services by introducing the use of RED (Review, Evaluate, Direct) teams within permanency and placement teams. The period of performance shall be from October 1, 2013 through September 30, 2014.

**3. ESTIMATED REASONABLE PRICE:**

\$124,650.00.

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- (a) The contractor listed above is an expert in addressing the linkages between foster parents, Structural Decision Making (SDM), the Framework and RED team process. The contractor will provide these services in Washington, D.C.
- (b) The proposed contractor is the only entity capable of meeting the District's minimum need during the proposed period of performance. The proposed contractor is aware of the services to be provided and is capable of performing the services. In addition, KVC Behavioral Healthcare Nebraska, Inc. is the only provider that can provide the consultant

services at this time.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director  
Brenda Donald

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Procurement Officer

