

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

DETERMINATION AND FINDING FOR
A SOLE SOURCE CONTRACT

CONTRACT NO.: DCRL-2013-R-0077
CAPTION: Psychiatric Residential Treatment Services
PROPOSED CONTRACTOR: The Good Shepherd Center
PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

2. **MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), is seeking a contractor to provide psychiatric residential treatment services for clients of the Agency. The period of performance shall be one year from date of award.

3. **ESTIMATED REASONABLE PRICE:**

\$476,412.15

4. **FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- (a) The Contractor listed above, The Good Shepherd Center provides psychiatric, residential treatment, psychological, and clinical services.
- (b) Some of CFSA's wards have a need for intensive psychiatric residential services. CFSA began searching for an appropriate provider to provide psychiatric residential treatment services.
- (c) The proposed contractor is the only entity capable of meeting the minimum need during the proposed period of performance. The proposed contractor is aware of the services to be provided and is capable of performing services and has performed in this capacity before. In addition, The Good Shepherd Center is the only provider that can provide the level of therapeutic needs required for this client at this time.

Also, the contractor is a DC Medicaid provider and is amongst a number of psychiatric residential treatment facilities. This facility is less than 100 miles from the District of Columbia and is able to provide services to our youth and is close enough for more intensive family work to be done to support the client.

- (d) A market survey was performed by attempting to locate providers that are psychiatric residential treatment facilities in the District of Columbia. There are currently no facilities in the DC Metropolitan area that offer these services.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

Date

Director, Child and Family
Services Agency

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.

Date

Tara Sigamoni
Agency Chief Contracting
Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting
Officer