

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2012-R-0008

**CAPTION:** Developmentally Disabled Long Term Residential Youth Facility

**PROPOSED CONTRACTOR:** ILIFF Nursing and Rehabilitation Center

**PROGRAM AGENCY:** Child and Family Services Agency

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), is seeking a contractor to continue to provide long term rehabilitation care for developmentally disabled and medically complex youth presenting issues that cannot be served by traditional group home or independent living programs.

The period of performance shall be from January 01, 2013 through December 31, 2012 with to ensure uninterrupted service delivery to the youth currently placed at the facility.

**3. ESTIMATED REASONABLE PRICE:**

\$965,552.75 (DC Medicaid Funded)

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- (a) The contractor listed above, ILIFF, is currently providing services for CFSA children to provide long term rehabilitation care for youth with developmentally disabled and/or medically complex conditions.

(b) The Contractor shall serve children up to age 21 in a long term care rehabilitation facility whom are unable to reside with family members, or in family-based care, and are challenged by any of the following conditions:

- 1.) Youth who are mentally retarded.
- 2) Autistic youth suffering from diagnosable, chronic, and/or life threatening conditions that require intensive healthcare to address their medically complex needs
- 3) Youth with severe developmental disabilities.

(c) ILIFF is the only available source that can meet the minimum need of the District by providing continuing services to the children currently obtaining services from the Contractor so as to not disrupt their clinical progress.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Interim Director  
Debra-Porchia Usher

**CERTIFICATION BY CONTRACTING OFFICER**

6. I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Chief Procurement Officer